

# ICB Public Involvement and Engagement Advisory Committee

Wednesday 26<sup>th</sup> June 2024 at 10:00am – 12:30pm  
in Windermere Meeting Room 5, Level 3, Christchurch Precinct, County Hall,  
Preston, PR1 8XB

## AGENDA

\* Alert, Assure, Advise

No	Item	Lead	Purpose	Format	SO	*AAA
<b>Standing Items 10am – 10:15am</b>						
1.1	Welcome, Introductions and Chair's Remarks	Chair	Note	Verbal		
1.2	Apologies for Absence / Quoracy of meeting	Chair	Note	Verbal		
1.3	Declarations of Interest (a) Committee Register of Interests	Chair	Note	Attached		
1.4	(a) Minutes of the Meeting Held on 28 February 2024 and Matters Arising	Chair	Approve	Attached		
	(b) Action Log	Chair / Neil Greaves	Approve	Attached		
<b>Assurance 10:15am – 11:05am</b>						
2.	Committee effectiveness: embedding learning from the workshop in April 2024	Neil Greaves	Approve	Attached	1-6	Assure
3.	Standing Assurance and Insight Reports:					
	a) Public Engagement and Involvement Assurance Report: Feb 2024 to May 2024	David Rogers	Note	Attached	1-6	Assure
	b) Public and Community Insights Report: Feb 2024 to May 2024	David Rogers	Note	Attached	1-6	Assure Advise
	c) Complaints report	David Brewin	Note	Attached	1	Assure Advise
	d) Update from the Citizen's Health	CHRG Rep	Update	Attached	1-6	Advise

	Reference Group on 3 May					
	e) Report from ICB consultation working group	Andrew Bennett	Approve	Attached	1-6	Assure Advise
	f) Healthwatch Report	Lindsey Graham	Note	Verbal	1	Advise

No	Item	Lead	Purpose	Format	SO	*AAA
<b>Updates on Engagement Programmes 11.05-12.15</b>						
4.	Involvement and engagement process and outcomes to support urgent and emergency care strategy	Barbara McKeowen / Laura Harvie	Note	Attached	1-6	Advise Assure
5.	Strategy for working in partnership with people and communities progress review	Neil Greaves	Note	Attached	1,2,6	Assure
6.	Shaping Care Together: engagement on case for change	Sarah James / Neil Greaves	Note	Attached	1-6	Assure
<b>Standing Items</b>						
7.1	Committee Business Plan 2024/25	Neil Greaves	Note	Verbal		
7.2	Committee Escalation and Assurance Report to the Board (AAA Report)	Chair	Agree	Verbal		
7.3	Items referred to other committees	Chair	Agree	Verbal		
7.4	Any Other Business	Chair	Note	Verbal		
7.5	Items for the Risk Register	Chair	Discuss	Verbal		
7.6	Reflections from the meeting: - Was the committee challenged? - Have we made a difference?	Chair	Discuss	Verbal		
7.7	Date and time of next meeting: Wednesday, 25 <sup>th</sup> September 2024 10 am – 12:30pm, Coniston Room 2, ICB Offices, County Hall, Preston, PR1 8XJ	Chair	Note	Verbal		

<b>ICB Strategic Objectives</b>	
1	Improve quality, including safety, clinical outcomes, and patient experience
2	To equalise opportunities and clinical outcomes across the area
3	Make working in Lancashire and South Cumbria an attractive and desirable option for existing and potential employees

4	Meet financial targets and deliver improved productivity
5	Meet national and locally determined performance standards and targets
6	To develop and implement ambitious, deliverable strategies