

## ICB Public Involvement and Engagement Advisory Committee

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|------------------------|---|
| <b>Date of meeting</b> | 26 June 2024  |
| <b>Title of paper</b>  | Report from ICB consultation working group              |
| <b>Presented by</b>    | Andrew Bennett, Director of population health           |
| <b>Author</b>          | Neil Greaves, director of communications and engagement |
| <b>Agenda item</b>     | 3e  |
| <b>Confidential</b>    | No  |

### Executive summary

This report provides an update on the establishment and outputs of the first consultation working group meeting on 13 June 2024.

A consultation working group that works across transformation programmes that are required to go through formal NHSE service change processes has been proposed. This responds to recommendations for the ICB NHP governance and the remit of this group has been broadened to encompass the needs of wider service change programmes for efficiency in terms of the role of ICB members and attendees across multiple programmes and to ensure the effective cross-programme opportunities and sharing of learnings across transformation programmes.

The consultation working group intends to report recommendations and provide updates to the ICB Public Involvement and Engagement Advisory Group (PIEAC) or relevant sub-groups to assure the ICB Board on appropriateness of pre-consultation engagement and consultation methods and approaches. This is in line with the outcomes of the PIEAC workshop in April 2024 where it was suggested a greater need for sub-groups which can report recommendations to the committee.

The first meeting included a discussion on the Terms of Reference including purpose, membership of the group, scope of programmes it will consider. There was an update regarding engagement, involvement and communications to support the programmes and other areas of responsibility across the organisation where there is a contribution to the consultation process. There were suggested amendments to the purpose of group and suggestions for the membership going forward.

The programmes expected to be in scope for the consultation working group include:

- Shaping Care Together (West Lancashire)
- New Hospitals Programme (New hospital sites for RPH and RLI)
- Clinical reconfiguration programmes (head and neck, vascular, urology and cardiac services)

- Women's and Children's Transformation Programme (NHS Specialised Commissioning programme across the North West)

A workshop is being planned for July to further explore discussions around engagement, involvement and communications to support these projects and the interdependencies in addition to timelines for the individual programmes.

The draft Terms of Reference have been included as an appendix to this report for consideration by the committee. Please note the feedback above from the first meeting means these are subject to change.

### Advise, Assure or Alert

#### Advise the committee:

- The consultation working group has been established to help support the PIEAC to provide assurance on the engagement and involvement approaches in relation to programmes going through the formal NHS change process.

#### Assure the committee:

- The ICB has developed approaches to provide oversight of pre-consultation engagement and formal consultation and provide advice and recommendations to the PIEAC and ICB NHP Programme Board.

### Recommendations

The Public Involvement and Engagement Advisory Committee is asked to:

- Note the contents of the report and summary of key themes from the workshop in April 2024
- Endorse the actions and next steps which have been set out to improve the effectiveness of the committee

### Which Strategic Objective/s does the report contribute to

Tick

|   |  |   |
|---|--|---|
| 1 | Improve quality, including safety, clinical outcomes, and patient experience   | ✓ |
| 2 | To equalise opportunities and clinical outcomes across the area  | ✓ |
| 3 | Make working in Lancashire and South Cumbria an attractive and desirable option for existing and potential employees | ✓ |
| 4 | Meet financial targets and deliver improved productivity   | ✓ |
| 5 | Meet national and locally determined performance standards and targets   | ✓ |
| 6 | To develop and implement ambitious, deliverable strategies   | ✓ |

### Implications

|   | Yes | No | N/A | Comments  |
|---|-----|----|-----|---|
| Associated risks  |     |    | ✓   |   |
| Are associated risks detailed on the ICB Risk Register? |     |    | ✓   | Reputation and engagement risks are included as part of ICB risk management process and therefore captured within the risk register |
| Financial Implications                                  |     |    | ✓   |   |

**Where paper has been discussed** (list other committees/forums that have discussed this paper)

| Meeting  | Date  | Outcomes   |            |                 |
|--|---|--|------------|-----------------|
| ICB Consultation Working Group                           | 13.06.2024  | First meeting discussed ToR and key areas of priority. Agreed the need for a workshop in July to further develop group, workplans and areas for development. |            |                 |
| <b>Conflicts of interest associated with this report</b> |   |  |            |                 |
| Not applicable   |   |  |            |                 |
| <b>Impact assessments</b>                                |   |  |            |                 |
|  | <b>Yes</b>  | <b>No</b>  | <b>N/A</b> | <b>Comments</b> |
| Quality impact assessment completed                      |   |  | ✓          |                 |
| Equality impact assessment completed                     |   |  | ✓          |                 |
| Data privacy impact assessment completed                 |   |  | ✓          |                 |
| <b>Report authorised by:</b>                             | Neil Greaves, Director of Communications and Engagement |  |            |                 |