

Legend

Green tick ✓	Red cross X
Indicate when the item has been submitted to the committee	Reason why item not submitted and date due

## ICB Public Involvement and Engagement Advisory Committee Business Plan – April 2024 – March 2025

Item	25 April 2024 Dev Session	26 June 2024	25 Sept 2024	18 Dec 2024	26 March 2025
<b>Core business items</b>					
Involvement and engagement assurance: <ul style="list-style-type: none"> <li>• ICB engagement assurance report</li> <li>• Citizen’s Health Reference Group update</li> <li>• Healthwatch insights</li> <li>• Complaints report</li> <li>• ICB Patient/public/carer engagement insights report</li> <li>• Update from ICB Consultation Working Group</li> </ul>		✓	✓	✓	✓
Patient Experience via Quality Committee 3As report		✓	✓	✓	✓
ICB Annual assessment outcome			✓		
Strategy for working in partnership with people and communities progress review			✓		
<b>Other items submitted to the committee throughout the year</b>					
Urgent and emergency care strategy		✓			
Winter communications and engagement strategy and plan			✓		
Transforming care in the community				✓	
Transforming care in hospitals including: <ul style="list-style-type: none"> <li>• New Hospitals Programme</li> <li>• Shaping Care Together</li> <li>• Acute clinical reconfiguration</li> </ul>		✓			✓
Communications, engagement, and involvement in primary care					✓
Engagement in priority wards – population health improvement			✓		
Other service transformation projects ahead of Board decision		TBC	TBC	TBC	TBC
<b>Governance</b>					
Committee escalation and assurance report to the Board		✓	✓	✓	✓
Annual review of committee effectiveness and terms of reference (During July/August/September)			✓		
Annual review of committee business plan					✓
MIAA Audit reports as applicable to the committee during the year					

Item	26 June 2024	25 Sept 2024	18 Dec 2024	26 March 2025
<b>Reason why the item was not submitted</b>				

<b>Forward Plan – 2025 onwards</b>	
Strategy for working in partnership with people and communities progress review	<b>Date to be advised</b>

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