

## ICB Primary Care Commissioning Committee Held in Public

Thursday, 29 August 2024 at 10am in the Lune Meeting Room,  
ICB Offices, Level 3 Christchurch Precinct, County Hall, Preston PR1 8BH

### AGENDA

\* Alert, Assure, Advise

| No                               | Item  | Lead                     | Purpose              | Format   | SO        | *AAA                      |
|----------------------------------|---|--------------------------|----------------------|----------|-----------|---------------------------|
| <b>Standing Items</b>            |   |                          |                      |          |           |                           |
| 1.                               | Welcome, Introductions and Chair's Remarks  | Chair                    | Note                 | Verbal   |           |                           |
| 2.                               | Apologies for Absence/<br>Quoracy of Meeting  | Chair                    | Note                 | Verbal   |           |                           |
| 3.                               | Declarations of Interest<br>(a) Primary Care Commissioning<br>Committee Register of Interests                   | Chair                    | Note                 | Attached |           |                           |
| 4.                               | (a) Minutes of the Meeting Held on<br>13 June 2024 and Matters<br>Arising<br>(b) Action Log                     | Chair                    | Approve              | Attached |           |                           |
|                                  |   | Chair                    | Review               | Attached |           |                           |
| <b>Commissioning Decisions</b>   |   |                          |                      |          |           |                           |
| 5.                               | Lancaster Medical Practice – Scale<br>Hall Branch Closure Application   | P Tinson<br>(M Anderson) | Approve              | Attached | 2, 5      | Assure<br>Advise          |
| 6.                               | Adlington Medical Centre –<br>Application to Close a Branch<br>Surgery (Medicare Unit Surgery,<br>Lostock Hall) | P Tinson<br>(D Roberts)  | Approve              | Attached | 1         | Assure<br>Advise          |
| 7.                               | Options Appraisal for the Special<br>Allocation Scheme  | P Tinson<br>(S Danson)   | Consider/<br>Support |          | 1-6       | Assure<br>Advise          |
| <b>Group Reporting</b>           |   |                          |                      |          |           |                           |
| 8.                               | Primary Medical Services Group –<br>Decision-making Matrix  | P Tinson<br>(A Lepiorz)  | Approve              | Attached | 1,4,<br>5 | Advise                    |
| 9.                               | Group Escalation and Assurance<br>Report  | P Tinson<br>(A Lepiorz)  | Note                 | Attached | 1         | Alert<br>Assure<br>Advise |
| <b>Other Items for Approval</b>  |   |                          |                      |          |           |                           |
| 10.                              | None to be considered   | -                        | -                    | -        | -         | -                         |
| <b>Items to Receive and Note</b> |   |                          |                      |          |           |                           |
| 11.                              | Community Pharmacy Assurance<br>Framework (CPAF) – Annual Visit<br>Summary Report                               | P Tinson<br>(A Lepiorz)  | Note                 | Attached | 1,5       | Assure                    |
| 12.                              | Delivery Assurance End of Year<br>Report 2023/24  | P Tinson<br>(A Lepiorz)  | Note                 | Attached | 5         | Assure<br>Advise          |
| 13.                              | Primary Care Budgets 2024/25<br>Quarter 1 (April-June 2024)   | J Gaskins                | Note                 | Attached | 4         | Advise                    |

| No                    | Item   | Lead  | Purpose | Format | SO | *AAA |
|-----------------------|--|-------|---------|--------|----|------|
| <b>Standing Items</b> |  |       |         |        |    |      |
| 14.                   | Committee Escalation and Assurance Report to the Board   | Chair | Agree   | Verbal |    |      |
| 15.                   | Items Referred to Other Committees   | Chair | Discuss | Verbal |    |      |
| No                    | Item   | Lead  | Purpose | Format | SO | *AAA |
| 16.                   | Any Other Business   | Chair | Note    | Verbal |    |      |
| 17.                   | Items for the Risk Register  | Chair | Note    | Verbal |    |      |
| 18.                   | Reflections from the Meeting   | Chair | Discuss | Verbal |    |      |
| 19.                   | Date, Time and Venue of Next Meeting<br>Thursday, 10 October 2024 at 10.00am in the Lune Meeting Room, ICB offices, County Hall, Preston | Chair | Note    | Verbal |    |      |

**Exclusion of the public:**

*“To resolve, that representatives of the press and other members of the public be excluded from the remainder of the meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest” (Section 1(2) Public Bodies (Admission to Meetings Act 1960).*

**Glossary of Terms:** [www.healthierlsc.co.uk/about/glossary](http://www.healthierlsc.co.uk/about/glossary)

| <b>ICB Strategic Objectives</b> |  |
|---------------------------------|--|
| 1                               | Improve quality, including safety, clinical outcomes, and patient experience   |
| 2                               | To equalise opportunities and clinical outcomes across the area  |
| 3                               | Make working in Lancashire and South Cumbria an attractive and desirable option for existing and potential employees |
| 4                               | Meet financial targets and deliver improved productivity   |
| 5                               | Meet national and locally determined performance standards and targets   |
| 6                               | To develop and implement ambitious, deliverable strategies   |