

## Integrated Care Board

<b>Date of meeting</b>	13 November 2024
<b>Title of paper</b>	Shaping Care Together – Engagement Update and Terms of Reference for a Joint Committee
<b>Presented by</b>	Sarah O'Brien, Chief Nursing Officer
<b>Author</b>	Sarah James, Integrated Place Leader (Central & West Lancashire)
<b>Agenda item</b>	12
<b>Confidential</b>	No

### Executive summary

The Shaping Care Together (SCT) programme is a health and care transformation programme operating across Southport, Formby and West Lancashire. This partnership programme is supported by Mersey and West Lancashire Teaching Hospitals NHS Trust (MWL), NHS Cheshire and Merseyside (C&M) Integrated Care Board (ICB) and NHS Lancashire and South Cumbria ICB. Its aim is to improve the quality of care for local residents by exploring new ways of delivering services and utilising staff, money and buildings to maximum effect.

Following agreement at the Lancashire and South Cumbria ICB meeting on 17<sup>th</sup> July 2024 to support the establishment of a Joint Committee of LSC ICB and C&M ICB for future decisions for the SCT programme, terms of reference (ToR) have now been developed for approval at November's board.

This paper also includes a summary update on the programme and the case for change engagement to date.

### Recommendations

1. Note the update on the programme and progress made to date
2. Approve the Joint Committee Terms of Reference contained in the appendix
3. Approve the proposal for the LSC ICB membership of the Joint Committee as outlined in section 3.4

### Which Strategic Objective/s does the report relate to:

Tick

Which Strategic Objective/s does the report relate to:		Tick
SO1	Improve quality, including safety, clinical outcomes, and patient experience	<b>x</b>
SO2	To equalise opportunities and clinical outcomes across the area	<b>x</b>
SO3	Make working in Lancashire and South Cumbria an attractive and desirable option for existing and potential employees	
SO4	Meet financial targets and deliver improved productivity	
SO5	Meet national and locally determined performance standards and targets	
SO6	To develop and implement ambitious, deliverable strategies	<b>x</b>

Implications				
	Yes	No	N/A	Comments
Associated risks	x			<p><i>There is a risk of not undertaking this programme, as the current provision in this area is unsustainable as outlined in the Case for Change (see section 1.3)</i></p> <p><i>As one of the commissioners in this programme we have to follow guidance diligently to ensure due process (see section 1.2), and this includes we have the appropriate arrangements for decision making (see section 2.2)</i></p>
Are associated risks detailed on the ICB Risk Register?		X		
Financial Implications		x		
Where paper has been discussed (list other committees/forums that have discussed this paper)				
Meeting	Date		Outcomes	
Shaping Care Together Programme Board	18 <sup>th</sup> October 2024		Members were asked to feedback on the content of the Joint Committee Terms of Reference	
LSC, C&M, MWL Governance Directors meeting	4 <sup>th</sup> October 2024		To be submitted to Programme Board	
Conflicts of interest associated with this report				
Not applicable				
Impact assessments				
	Yes	No	N/A	Comments
Quality impact assessment completed		x		QIA will be completed as part of the governance process
Equality impact assessment completed		x		Pre consultation equality analysis report completed, once the engagement and options 3 appraisal commence full EIA to be finalised to understand impact
Data privacy impact assessment completed		x		

<b>Report authorised by:</b>	Sarah O'Brien, Chief Nursing Officer
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# Integrated Care Board – 13 November 24

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## Shaping Care Together – Engagement Update and Terms of Reference for a Joint Committee

### 1. Introduction

- 1.1 Shaping Care Together (SCT) is a health and care transformation programme operating across Southport, Formby and West Lancashire. This partnership programme is supported by Mersey and West Lancashire Teaching Hospitals NHS Trust (MWL), NHS Cheshire and Merseyside Integrated Care Board (ICB) and NHS Lancashire and South Cumbria ICB. Its aim is to improve the quality of care for local residents by exploring new ways of delivering services and utilising staff, money and buildings to maximum effect, and it is starting with Urgent and Emergency Care as phase one.
- 1.2 The programme is diligently following the NHSE guidance on '*Planning, assuring and delivering service change for patients*' including effective public involvement, enabling us to reach robust decisions on change in the best interests of our patients.
- 1.3 A Case for Change detailing the current and future needs of the local population, the provision of local services and the key challenges facing the health and care system was approved at LSC Board on 17th July 24.
- 1.4 An extensive period of pre consultation engagement has taken place to share this Case for Change with residents to gain views on future service provision. All this feedback will be inputted into the next stage of the process, and an outcome report produced. Highlights from the period July – October 24 include;
  - 2,900+ surveys completed
  - Over 600 residents, patients and staff engaged with at face-to-face events
  - 11,000 website visits and a reach of over 101,000 on social media as well as a reach of 800,000 non-digitally through radio advertising
  - Other non-digital avenues include advertising through 54,000 pharmacy bags, adverts the Liverpool Echo Newspaper and Ormskirk Advertiser

### 2. Decision Making and the Joint Committee

- 2.1 The Shaping Care Together programme is now in the options appraisal process (October – November) following which a Pre-Consultation Business Case will be developed (December – January).
- 2.2 As the commissioners for the programme, NHS Cheshire and Merseyside Integrated Care Board (ICB) and NHS Lancashire and South Cumbria ICB will be required to consider this Pre-Consultation Business Case for approval in early 2025.

- 2.3 To enable effective decision making, a proposal was approved at the LSC Board on 17th July 24 to establish a Joint Committee with LSC ICB and C&M ICB for future decisions for the SCT programme.
- 2.4 As a Joint Committee of the two ICBs, the Joint Committee is ultimately accountable to the respective Boards of NHS Cheshire and Merseyside ICB and NHS Lancashire and South Cumbria ICB. It is to be noted that C&M ICB are the lead commissioner.
- 2.5 The Joint Committee will be responsible for the approval / consideration of:
- Pre-consultation Business Case (PCBC) in relation to Shaping Care Together,
  - Public Consultation outcomes and ensuring the business case meets all relevant tests/stages as set out by NHS England, including public engagement/involvement outputs and impact assessments.
  - Decision-making Case (Decision making should be in public)
- 2.6 Any financial matters related to Shaping Care Together will be settled before the Joint Committee meeting. These will be reviewed during the NHS England Stage 2 assurance process, where additional approval is necessary before the PCBC is published at the Joint Committee.
- 2.7 The proposed programme timelines are as follows:

<b>Proposed Programme Timeline</b>	
<i>Case for Change (In Part 2 LSC ICB Meeting)*</i>	<i>15 May 24</i>
<i>Case for Change approval in public LSC ICB*</i>	<i>17 May 24</i>
<i>Case for Change approval in public C&amp;M ICB*</i>	<i>25 July</i>
<i>Pre-consultation engagement commences*</i>	<i>July - October 24</i>
Option Appraisal process	October - November 24
Development of Pre-consultation Business case (PCBC)	December 24 - January 25
Final PCBC approval: <ul style="list-style-type: none"> <li>• Joint Health Overview and Scrutiny Committee review to consult on options</li> <li>• NHSE Stage 2 Gateway Assurance approval on PCBC</li> <li>• ICB Board approval/Joint Committee approval of PCBC and to start consultation</li> </ul>	January - February 25

*\*completed*

- 2.8 Based on this timeline, it is likely that the Joint Committee will be established in early 2025 and meet a minimum of two times in public (once to consider/approve the Pre-Consultation Business Case and once for the Decision Making Case). More meetings will be included if required.

### **3. Joint Committee Terms of Reference**

- 3.1 Joint Committee terms of reference (ToR) have now been developed with each organisation (LSC ICB, C&M ICB, MWL) governance leads and have been approved through the SCT Programme Board.
- 3.2 The terms of reference set out the role, responsibilities, membership, decision-making powers, and reporting arrangements of the Joint Committee in accordance with the statutory duties of an ICB. These Terms of Reference will be published on the website of each Joint Committee partner organisation. They are contained in appendix one.
- 3.3 The terms of reference stipulate the following regarding membership; '**Members.** *The Committee shall draw its membership from the two Partner ICBs. The two Partner ICBs will each identify three individuals to sit on the Joint Committee as a member. For each ICB, one member will be drawn from its ICB Executive Officers, and one will be drawn from its ICB Non-Executive Members. Each ICB has the discretion to identify who its additional member will be.*'
- 3.4 It is proposed that the members from the LSC ICB are as follows;
- i. ICB Executive Member – Chief Nursing Officer – as SRO of the Programme from an LSC ICB perspective to ensure continuity
  - ii. ICB Non-Executive Member - to be appointed by the Chair of LSC ICB
  - iii. Third Member will a ICB Executive Member – to be appointed by the CEO of LSC ICB

### **4. Conclusion**

- 4.1 To enable a more effective vehicle for consideration and approval of the Pre-Consultation Business Case, the board is asked to approve the terms of reference for a Joint Committee between LSC ICB and C&M ICB.

### **5. Recommendations**

- 5.1 The Board is requested to:
1. Note the update on the programme and progress made to date
  2. Approve the Joint Committee Terms of Reference contained in the appendix
  3. Approve the proposal for the LSC ICB membership of the Joint Committee as outlined in section 3.4

**Sarah James, Integrated Place Leader for Central and West Lancashire**  
**23<sup>rd</sup> October 2024**