

## Lancashire and South Cumbria Integrated Care Board Primary Care Commissioning Committee – Part 1 Action Log 10 October 2024 for 12 December 2024

Key to status symbols								
Complete and propose to close	<b>③</b>	Overdue		In progress	•	Cancelled	×	

Ref	Min Ref	Meeting date	Action title and description	Owner	Due Date	Status	Progress Update
1	Item 2	8 June 2023	Committee Membership/Regular Participants Membership Head of Delivery & Assurance – currently vacant.	D Atkinson /P Tinson	April 2024		Update 01.10.24: Paul Juson appointed as Head of Delivery & Assurance commenced in post on 01 October.  Update 04.03.24: Future role requirements being reviewed prior to end of March 2024.
			Regular Participants: Clinical Advisor for Ophthalmic Services.				Update 29.08.24: The Clinical Advisor for Ophthalmic Service's time is limited and cannot attend the meeting. However, a piece of work is being undertaken to look at all advisors to ensure representation at this meeting.



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2	Item 13	18 January 2024	Learning Event  Learning event following the Withnell Health Centre outcome to be arranged and built into the Committee's workplan.	P Tinson/ N Greaves/ D Atkinson	TBC	•	Contract now signed – PT & CH attend the practice and will assess the learning piece.
							Update 03.03.24: Event to be arranged after provider is secured and mobilised to ensure event encapsulates entirety of process.
							Update 29.08.24: The decision in respect of the appointment of the contract for Withnell Health Centre that was taken in a Part 2 meeting has now been publicly shared.
3	PCCC/ 22/24	29 August 2024	Adlington Medical Centre – Application to Close a Branch Surgery (Medicare Unit Surgery, Lostock Hall) Ascertain if there will be an increase in rates following surgery modernisation.	Peter Tinson (David Armstrong)	10.10.24	•	Update for 12.12.24: when a surgery has been modernised and the standards improved, they do generally attract an increase in the notional rent reimbursements, all notional rent valuations are assessed by the District Valuation Office who provide an independent assessment of notional rent values.



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4	PCCC/ 23/24	29 August 2024	Options Appraisal for the Special Allocation Scheme Further due diligence to be undertaken on the staffing model of Compass Medical Practice.	Peter Tinson (Sarah Danson)	10.10.24	•	Update for 12.12.24: this would be included in the paper being brough to the extraordinary meeting on 25 November.
5	PCCC/	10	Dental Referral Management Service Market Engagement Report	Peter	12.12.24		Update for 12.12.24:
	40/24	October 2024	It was queried whether the proposed financial envelope of £440,292 excluding VAT was an annualised amount or the total contract window. D Armstrong understood this was the annual value but would check and confirm	Tinson (David Armstrong)			The FDS financial envelope of £440,292 is the annual contract value excluding VAT. VAT charged is reclaimed as part of the contracted out services, therefore is not a cost to the ICB.
6		10	Risk Management Update	Claire	12.12.24	<b>•</b>	Update for 12.12.24:
	/44/24	October 2024	The reduction in score of Risk ID ICB 009: GP Contract 2024/25 dispute Collective Action was discussed as it was still felt to be a significant risk. It was requested this risk score be reviewed due to the dynamic situation.	Moore			The risk has been reviewed and has been reinstated at a score of 16 on the operational risk register.
7			Risk Management Update	K Lord	12.12.24	•	
	44/24	October 2024	Risk ID ICB 010: staff resource and capacity to effectively deliver quality oversight for primary care. K Lord would feed back to Quality Committee that they had tested the				



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			rationale around reduction of the risk as there was just one member of staff and it was only a temporary post plus the realism about recruiting to the other roles.				
8	PCCC/ 44/24	10 October 2024	Risk Management Update  It was requested for future reports there could be annotations to indicate changes that had been made from the last report.	Claire Moore	12.12.24	•	Update for 12.12.24: Future risk reports will annotate changes made since the previous report.