

## Integrated Care Board

<b>Date of meeting</b>	<b>2 November 2022</b>			
<b>Title of paper</b>	Summary Report of Committee Business			
<b>Presented by</b>	Committee Chairs: <ul style="list-style-type: none"> <li>• Dr David Levy, Primary Care Contracting Group</li> <li>• Sheena Cumiskey, Quality Committee</li> <li>• Debbie Corcoran, Public Involvement and Engagement Advisory Committee</li> </ul>			
<b>Author</b>	Louise Talbot and Pam Bowling			
<b>Agenda item</b>	Item 12			
<b>Confidential</b>	No			
<b>Purpose of the paper</b>				
To provide the Board with a summary of key business, decisions and progress updates for committee/groups held during October.				
<b>Executive summary</b>				
This report provides a summary of the discussion and key decisions taken at the: <ul style="list-style-type: none"> <li>• Primary Care Contracting Group held on 11 October 2022</li> <li>• Quality Committee development session held on 19 October 2022</li> <li>• Public Involvement and Engagement Advisory Committee held on 20 October 2022</li> </ul>				
<b>Recommendations</b>				
The Board is asked to note the highlight reports for those committees that have met since the last Board meeting.				
<b>Governance and reporting</b> (list other forums that have discussed this paper)				
<b>Meeting</b>	<b>Date</b>	<b>Outcomes</b>		
Various committees/groups/development session/workshop	During October 2022	Supported the paper for the Board		
<b>Conflicts of interest identified</b>				
None				
<b>Implications</b>				
If yes, please provide a brief risk description and reference number	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Comments</b>
Quality impact assessment completed			X	
Equality impact assessment completed			X	
Data privacy impact assessment completed			X	

Financial impact assessment completed			X	
Associated risks			X	
Are associated risks detailed on the ICB Risk Register?			X	
<b>Report authorised by:</b>	Debra Atkinson, Company Secretary/Director of Corporate Governance			

## Summary Report of Committee Business and Progress Update

### 1.0 Summary of Discussions and Key Decisions from Committee Meetings Held During October

1.1 Paragraphs 2 to 4 provide the Board with updates on formal committee meetings/groups held during October.

### 2.0 Primary Care Contracting Group – Chair, Dr David Levy

2.1 The following highlight report is a summary of the key decisions taken at the Primary Care Contracting Group meeting held on 11 October 2022.

#### 2.3 Decisions made

- A revision to the Terms of Reference to include the Chief Pharmacist within the membership was supported.
- The application received from Blackburn Road Medical Practice to merge with Rishton and Great Harwood Surgery was approved.
- The application received from Park Medical Practice to close the branch site at 370 New Hall Lane, Preston, PR1 4SX was approved.
- The group did not support the payment of late claims submitted by Library House Surgery for July 2021-March 2022 and April-May 2022.

#### 2.4 Items noted/for information

- The correspondence received from the National Director, Primary Care and Community Services regarding Supporting general practice, primary care networks and their teams through winter and beyond was discussed and the ICB action plan noted.
- Dr John Miles, primary care data and intelligence clinical lead, presented an update on work underway to implement new primary care contracting and transformation dashboards.
- The group received an update on the Community Pharmacy Contractual Framework (CPCF) 2019 to 2024, which sets out how community pharmacy will support delivery of the NHS Long Term Plan.

### 3.0 Quality Committee – Chair, Sheena Cumiskey

3.1 A committee development session was held on 19 October 2022 facilitated by Advancing Quality (AQuA). Output of the work arising from the session would be discussed at the next committee meeting.

### 4.0 Public Involvement and Engagement Advisory Committee – Chair, Debbie Corcoran

4.1 The following highlight report is a summary of the discussion and key decisions taken at the first meeting of the Public Involvement and Engagement Advisory Committee held on 20 October 2022.

#### **ADVISE**

- The committee received the 'NHS Lancashire and South Cumbria ICB Working with People and Communities Strategy' which has been previously endorsed as part of the ICB

Establishment requirements and NHS England. This has been developed with partners across Lancashire and South Cumbria and has been reviewed by NHS England with recommendations being taken into consideration. The strategy includes a framework for engagement, involvement and coproduction and a set of principles for ensuring the public voice is embedded throughout the NHS in Lancashire and South Cumbria. The strategy is available on the ICB website: <https://www.lancashireandsouthcumbria.icb.nhs.uk/get-involved/people-and-communities>

- The committee supported plans for working with local Healthwatch to support the ICB to establish a series of Community Panel events in local areas across Lancashire and South Cumbria and the recruitment of Community Ambassadors to embed lived experience in decision making.
- The committee advise a review of membership of the committee which includes the addition of a Healthwatch representative as a participant. A robust expression of interest process has been undertaken to identify a non-executive director representative from NHS Trusts. A process for identifying VCFSE representation is being agreed. There has been involvement from partners from NHS Trusts, VCFSE, Healthwatch and Local Authorities in two workshops prior to the first formal committee.

### **ASSURE**

- The committee is able to provide assurance to the Integrated Care Board that a range of mechanisms are in place within the ICB to enable oversight and understanding of insights from public and patients. This includes information received from complaints, social media, engagement and involvement activity and other sources of intelligence. Recommendations were made to continue to develop and improve these reports and to provide a link with the Quality Committee.
- The committee is able to provide assurance to the Integrated Care Board that there are processes in place to oversee and evaluate engagement and involvement initiatives being undertaken across the ICB and how they support ICB priorities.
- The committee received a deep dive report into engagement and involvement to support the primary care transformation programme and the implementation of the Fuller recommendations. This covered queries arising from a primary care update on the Integrated Care Board in September relating to patient satisfaction. The committee is able to provide assurance regarding an extensive programme of engagement and communications to understand and respond to patient and public experience relating to primary care and issues relating to access and involvement of patients in neighbourhoods.

### **ALERT**

Nothing to escalate but agreed forward work plan of Deep Dives of considered areas of intensive development and priorities.

## **5.0 Recommendations**

- 5.1 The Board is asked to note the summary of discussions and key business of the committees/groups of the Board held during October and the progress to date in establishing a Finance and Performance Committee.

**Committee Chairs**