

Patient Involvement and Engagement Advisory Committee – Action Log (Updated 14.12.22)

Min Ref	Action	Owner	Status	Progress Update
20 October 2022				
2.	<p>NHS Lancashire and South Cumbria ICB Working with People and Communities Strategy'</p> <ol style="list-style-type: none"> 1) To review and strengthen 'public involvement and engagement in ICB governance model' in terms of key links with the Quality Committee and Place-based Partnerships and to ensure that development and delivery of services is clear. 2) Review in terms of use of language ie 'Integrated Neighbourhood Teams' (on pages 15 and 20) rather than neighbourhoods and 'primary care' rather than 'GP practices'. 	Neil Greaves	Complete	<p>Strategy has been amended and is available on the ICB website:</p> <p>Lancashire and South Cumbria Integrated Care Board :: Lancashire and South Cumbria strategy for working with people and communities (icb.nhs.uk)</p>
3 & 4	<p>Engagement and Involvement Assurance Report Public and Community Insights Report</p> <ol style="list-style-type: none"> 1) To reflect the feedback provided by the committee in future reports 2) To work with Sarah O'Brien on an Insight Report and consider reporting arrangements to the PIEAC and Quality Committees 3) To give consideration to the Assistant Director for Customer Care being invited onto the membership 	David Rogers Neil Greaves/ Sarah O'Brien Sarah O'Brien	Complete	<ol style="list-style-type: none"> 1) The feedback has been actioned in the reports presented at the committee. 2) A discussion has taken place between the chairs of each committee about how the two committees will connect and work together. 3) PIEAC membership will be updated to include the Assistant Director for Customer Care.
5.	<p>Deep Dive into Primary Care Engagement and Involvement</p> <ol style="list-style-type: none"> 1) Set a date for a report back to the Committee 2) To prepare a framework for Deep Dive reports 	Lindsey Dickinson Neil Greaves	Complete	<ol style="list-style-type: none"> 1) Primary Care to report back to PIEAC in April

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				2023 and this is included on the Workplan. 2) Framework/template completed and being utilised for updates to the committee.
8.	Terms of Reference Amend to include the following Participants on the membership: <ul style="list-style-type: none"> • Healthwatch Representative (David Blacklock) • VCFSE sector Representative (tbc) • Ambassador (tbc) • Assistant Director for Customer Care (subject to consideration by Sarah O'Brien) 	Pam Bowling	Complete	Terms of Reference amended accordingly.