

Subject to ratification at the next meeting

**Minutes: LSC ICB Primary Care Contracting Group
Tuesday 13 December 2022 at 12.00 via Microsoft Teams**

Part I

	Name	Job Title	Organisation
Members in attendance	Peter Tinson (PT) - Chair	Director of Primary Care	NHS Lancashire and South Cumbria Integrated Care Board
	Amy Lepiorz (AL)	Head of Primary Care	NHSE Lancashire and South Cumbria
	Claire Lewis (CL)	Associate Director of Quality Assurance	NHS Lancashire and South Cumbria Integrated Care Board
	John Gaskins (JG)	Finance Lead	NHS Lancashire and South Cumbria Integrated Care Board
	Andrew White (AW)	Chief Pharmacist	NHS Lancashire and South Cumbria Integrated Care Board
Participants	Sarah Danson (SD)	Senior Primary Care Manager	NHSE Lancashire and South Cumbria
	Sarah Bloy (SB)	Deputy Head of Primary Care	NHSEI Lancashire and South Cumbria
	Lindsey Dickinson (LD)	Associate Medical Director	NHS Lancashire and South Cumbria Integrated Care Board
	Peter Gregory (PG)	Associate Medical Director	NHS Lancashire and South Cumbria Integrated Care Board
	Donna Roberts (DR)	Associate Director Primary and Community	NHS Lancashire and South Cumbria Integrated Care Board
	Collette Walsh (CW)	Deputy Director of Performance Delivery	NHS Lancashire and South Cumbria Integrated Care Board
	Umesh Patel (UP)	Professional Advisor	NHSE North West

	Jan Charnock (JC)	Head of Primary Care for West Lancashire	NHS Lancashire and South Cumbria Integrated Care Board
	David Armstrong (DA)	Senior Primary Care Manager	NHSE Lancashire and South Cumbria
	Misha Bungoni (MB)	Primary Care Support Officer	NHSE Lancashire and South Cumbria
Apologies	David Levy (DL)	Chief Medical Officer	NHS Lancashire and South Cumbria Integrated Care Board
	Kate Hudson (KH)	Head of Primary Care for Morecambe Bay	NHS Lancashire and South Cumbria Integrated Care Board
	Jeannie Harrop (JH)	Head of Commissioning	NHS Lancashire and South Cumbria Integrated Care Board

Item	Note	Action by
Standing items		
1.	<p>Welcome, introductions and apologies</p> <p>The Chair, Peter Tinson declared the meeting open and quorate. Members were welcomed to the meeting and apologies were noted as above.</p>	
2.	<p>Declarations of interest</p> <p>The following declarations were made;</p> <p>Sarah Danson – Withnell Health Centre – involved in the evaluation. It was discussed and noted SD would not engage in any discussion around this item.</p> <p>Donna Roberts – Withnell Health Centre – involved in the evaluation. It was discussed and noted DR would only factually present the report prepared by NECS.</p>	
	[REDACTED]	
	[REDACTED]	
	[REDACTED]	

■	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	
7.	<p>Procurement of Withnell Health Centre - Recommended Bidder Report</p> <p>DR spoke to a circulated report presenting to the group the recommended bidder report regarding the procurement of the APMS contract for Withnell Health Centre.</p> <p>LD suggested comms may be needed for support on the outcome. DR further advised there would need to be a communications plan for patients and affected staff. A conversation in relation to the scoring of the bidders and the process undertaken. It was clarified that questions asked are scored individually by several colleagues and then a consensus panel is held to agree a final score for each question.</p> <p>UP highlighted NECS have a rigorous process which meets legislative requirements so would be difficult not to approve the highest scoring bid.</p> <p>RESOLVED: The Primary Care Contracting Group approve the recommended bidder report for Withnell Health Centre provided by NECS recognising further work is to take place around communications.</p>	
■	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	

	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	<p>JG</p>
[REDACTED]		
<p>[REDACTED]</p>	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	<p>[REDACTED]</p>
<p>[REDACTED]</p>	<p>[REDACTED]</p>	
[REDACTED]		
<p>[REDACTED]</p>	<p>[REDACTED]</p>	
Date, time and venue of next meeting		
<p>Tuesday 10 January 2023 at 12.00-14.00 via Microsoft Teams.</p>		