

Public Involvement and Engagement Advisory Committee

Date of meeting	25 April 2023
Title of paper	ICB annual report summary for Public Involvement and Engagement Advisory Committee 2022/23
Presented by	Neil Greaves, director of communications and engagement
Author	Debra Atkinson, Director of Corporate Governance
Agenda item	3.1
Confidential	No

Purpose of the paper				
This paper provides members of the Public Involvement and Engagement Advisory Committee with an extract of the ICB Accountability Report relating to the committee's membership, purpose and activity for information and comment prior to the publication of the annual report.				
Executive summary				
The ICB Accountability Report is part of the annual reporting requirements which describes how the ICB meets key accountability requirements and embodies best practice to comply with corporate governance norms and regulations.				
It comprises three sections, one of which is a Corporate Governance Report which sets out how the ICB has governed the organisation during the period 1 July 2022 to 31 March 2023, including membership and organisation of our governance structures and how they supported the achievement of our objectives.				
This paper provides the extract relating to the Public Involvement and Engagement Advisory Committee for information and comment.				
Recommendations				
The PIEAC is requested to: <ul style="list-style-type: none"> Note the contents of the report and share any comments which may contribute to further iterations of the annual report. 				
Governance and reporting (list other forums that have discussed this paper)				
Meeting	Date		Outcomes	
Conflicts of interest identified				
None				
Implications				
(If yes, please provide a brief risk description and reference number)	Yes	No	N/A	Comments
Quality impact assessment completed			✓	

Equality impact assessment completed			✓	
Privacy impact assessment completed			✓	
Financial impact assessment completed			✓	
Associated risks			✓	
Are associated risks detailed on the ICS Risk Register?			✓	

Report authorised by:	Neil Greaves, Director of Communications and Engagement
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Public Involvement and Engagement Advisory Committee – 25 April 2023

Extract from the draft ICB Accountability Report relating to the Public Involvement and Engagement Advisory Committee

Public Involvement and Engagement Advisory Committee

The Public Involvement and Engagement Advisory Committee has been established to support the ICB in ensuring the voice of local people and residents is actively embedded and valued in decision making of the ICB and at all levels of the system, particularly in relation to inequalities and those who are seldom heard.

The committee provides regular assurance updates to the board in relation to activities and items within its remit.

The committee usually meets bi-monthly and during 2022/23 the committee met on five occasions including two development sessions in August and September 2022.

Public Involvement and Engagement Advisory Committee Membership

Member	Position
Debbie Corcoran	Non-Executive (Chair)
Roy Fisher	Non-Executive Member
Sarah O'Brien	Chief Nursing Officer
Dr Lindsey Dickinson	Representative from Primary Care
Neil Greaves	Director of Communications and Engagement
David Rogers	Head of Communication and Engagement
Sam Plum	Partner Member representing Local Authorities
Tricia Whiteside	Non-Executive Member with a role for patient experience or public engagement from an NHS provider
Sarah James	Representative from Place-based Partnership Board - Lancashire
Karen Kyle	Representative from Place-based Partnership Board – South Cumbria
Pauline Wigglesworth	Representative from Place-based Partnership Board - Blackpool
To be confirmed	Representative from Place-based Partnership Board – Blackburn with Darwen
Andy Knox	Representative from population health

The committee supports the board in ensuring the principles for working with people and communities are intrinsically in place across all parts of the organisation and wider integrated care system. The committee defines best practice in terms of public engagement, involvement and communications and support other committees and parts of system in how the local voice is embedded and valued in all aspects of the ICB at different levels of the system including within place-based partnerships.

Public Involvement and Engagement Advisory Committee Performance

Significant items that were discussed and approved during 2022/23 are shown below:

- Strategy for working with people and communities
- A developing model for engagement, involvement and co-production for the ICB
- Engagement and involvement approaches for the New Hospitals Programme
- Engagement approaches for primary care transformation and existing insight
- Engagement and involvement approach and insight in the development of the integrated care strategy for Lancashire and South Cumbria
- Approaches and insights from capturing lived experience to support population health improvement through the example of three initiatives in Lancashire and South Cumbria

Since October 2022 the Public Involvement and Engagement Advisory Committee (PIEAC) has received summaries of public and community insights captured by the ICB, along with an engagement and involvement assurance report.

The ICB is aiming to increase the impact of engagements with the public through the use of a number of methods, including the website and social media – particularly in relation to mental health, suicide prevention and primary care. The majority of feedback suggests that the ICB's key messages are generally well received. More insight will be captured as the ICB engagement infrastructure is developed.

The Communication and Engagement team collates the outcomes and insights from completed engagement programmes and initiatives and reports these to PIEAC.

Specific insights are obtained from -

- Patient Experience
- Freedom of information (Fol) requests.
- MP and councillor interest
- Media interest and response
- Online and social engagement
- Survey responses
- Patient stories

Patient stories are sourced by the Communications and Engagement team to bring real life experience directly to the ICB Board and Quality Committee, as well as specific meetings focused on quality improvement.

The Public Involvement and Engagement Advisory Committee agreed a workplan for 2022/23 which was regularly monitored and updated as required and would be reviewed in the early part of Quarter 1 2023/24.

Links with other committees

The PIEAC recognises the links it has with the Quality Committee in respect of patient experience and involvement. The PIAEC seeks to focus on patient and public experience, whilst the Quality Committee seeks to focus on effectiveness and safety.

Information on the committee members and attendees, terms of reference, upcoming meeting dates, agendas and papers and approved minutes can be accessed at: <https://www.lancashireandsouthcumbria.icb.nhs.uk/get-involved/public-involvement-and-engagement-advisory-committee>