

Integrated Care Board

Date of meeting	3 May 2023			
Title of paper	Use of the Integrated Care Board Seal			
Presented by	Sam Proffitt, Chief Finance Officer			
Author	Louise Talbot, Board Secretary and Governance Manager			
Agenda item	14			
Confidential	No			
Purpose of the paper				
To report use of the Seal to the Board.				
Executive summary				
The ICB has a seal for executing documents. The ICB Chair, Chief Executive and Chief Finance Officer are authorised to authenticate use of the Seal. The ICB is required to keep a register of every sealing and to report use of the Seal to the Board at least bi-annually.				
Recommendations				
The Board is asked to note the use of the ICB Seal.				
Governance and reporting (list other forums that have discussed this paper)				
Meeting	Date	Outcomes		
-	-	-		
Conflicts of interest identified				
Not applicable				
Implications				
<i>If yes, please provide a brief risk description and reference number</i>	Yes	No	N/A	Comments
Quality impact assessment completed			N/A	
Equality impact assessment completed			N/A	
Data privacy impact assessment completed			N/A	
Financial impact assessment completed			N/A	
Associated risks			N/A	
Are associated risks detailed on the ICB Risk Register?				
Report authorised by:	Sam Proffitt			

Integrated Care Board – 3 May 2023

Report of Use of the ICB Seal

1. Introduction

The ICB has a Seal for executing documents. The ICB Chair, Chief Executive and Chief Finance Officer are authorised to authenticate use of the Seal. The ICB is required to keep a register of every sealing and to report use of the Seal to the Board at least bi-annually. The register is kept by the ICB's senior governance advisor.

2. Use of the Seal

The Board is informed of the use of the ICB Seal as follows:

Seal number	Date	Document	Authorised Signatory
04	19 April 2023	Deed of variation and novation between Lancashire and South Cumbria Integrated Care Board and Dr Tanveer Ahmed and Shifa Surgery Limited	Kevin Lavery Sam Proffitt
05	19 April 2023	Deed of novation and amendment of contract between Dr Shikha Pitalia, SSP Health GPMS Limited and NHS Lancashire and South Cumbria Integrated Care Board	Kevin Lavery Sam Proffitt
06	19 April 2023	Better Care Fund Section 75 Agreement between North Yorkshire County Council and NHS Humber and Yorkshire Integrated Care Board and NHS Lancashire and South Cumbria Integrated Care Board and NHS West Yorkshire Integrated Care Board	Kevin Lavery Sam Proffitt

3. Recommendation

The Board is asked to note the use of the ICB Seal.

Sam Proffitt
Chief Finance Officer