

## Action Log – Primary Care Commissioning Committee – 10 August 2023 - PART 1

Date of Meeting	Name	Action	Done (✓)	Timescale	Links to other Committees
8 June 2023  20 July 2023	Debra Atkinson/ Peter Tinson/ Louise Talbot	<b>Committee Membership/Regular Participants</b> <ul style="list-style-type: none"> <li>• <b>Membership</b> <ul style="list-style-type: none"> <li>- <b>Second Lay Member</b> will be the Deputy Chair and appointment to the role was awaited.</li> <li>- <b>Head of Delivery Assurance</b> – currently vacant</li> </ul> </li> <li>• <b>Regular Participants:</b> <ul style="list-style-type: none"> <li>- <b>Healthwatch Representative</b> – being progressed - <b>Confirmed</b></li> <li>- <b>Clinical Advisor for Ophthalmic Services</b> – <b>Role to be considered as part of the transfer of clinical advisor arrangements from NHS England to the ICB, planned for September.</b></li> </ul> </li> </ul>	✓	To be completed as soon as possible	-
8 June 2023  20 July 2023	Neil Greaves	<b>Terms of Reference Supporting the Groups of the Committee</b> More detail regarding involvement and engagement on decisions in the decision-making matrix to be submitted to the July meeting of the committee. Helpful to continue to test with the public to gain their valuable feedback. Noted that it was intended to co-produce with the public and test and engage with areas and groups including the ICB's Public Involvement and Engagement Advisory Committee (PIEAC).  <b>Update: Engagement taking place. Update to be provided at the August Committee meeting.</b>		10 August 2023	-

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<p>Escalation from the ICB Quality Committee 21 June 2023</p> <p>20 July 2023</p>	<p>David Levy/ Peter Tinson</p>	<p><b>Dental Contracting and Service Provision - Escalated from the Quality Committee</b> Recognised that access to services, waiting times and inequalities are all challenges. Contracting and provision to be developed by primary care commissioning and overseen by the Primary Care Commissioning Committee with a view for the plan to return to the Quality Committee in January/February 2024. The matter has been escalated to the Board (5 July 2023) via the committee escalation report as an alert.</p> <p>Escalate to the Primary Care Commissioning Committee for further scrutiny and development in September.</p> <p><b>Update: Brief discussion held and further scrutiny to take place at the September meeting.</b></p>		<p>14 September 2023</p>	<p>Quality Committee to the Primary Care Commissioning Committee</p>
<p>20 July 2023</p>	<p>Neil Greaves / Louise Talbot</p>	<p><b>ICB Website</b> Outputs from this and future Primary Care Commissioning Committee meetings to be added to the ICB Website following each meeting, to enable members of the public to have sight of discussion held.</p> <p><b>Update: Key decisions made to be published on the ICB website in a timely manner.</b></p>	<p>✓</p>	<p>July 2023</p> <p>Complete – Proposed to close</p>	
<p>20 July 2023</p>	<p>Peter Tinson / Amy Lepiorz / Donna Roberts / Collette Walsh /  Louise Talbot</p>	<p><b>Deep dive/insight into GP practices, dental practices, optometry practices and pharmacies</b> Future Committee meetings to include a deep dive into one of the areas above, with dentistry being at the September meeting.</p> <p>To be added to the committee workplan.</p>	<p>✓</p>	<p>14 September 2023</p>	
<p>20 July 2023</p>	<p>Collette Walsh</p>	<p><b>Delegated Services Assurance Framework Quarterly Review</b> Patient Involvement Engagement Advisory Committee (PIEAC) to be updated and asked to consider and assure if there were any trends in this area, to be included as part of the future ophthalmic deep dive/insight session at a future Primary Care Commissioning Committee meeting.</p>		<p>Ongoing</p>	<p>PIEAC to the Primary Care Commissioning Committee</p>

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June meeting Public Involvement and Engagement Advisory Committee	D Corcoran	<b>Public Engagement and Involvement Assurance Report</b> The committee Chair to report the service transformation work in GP practices to the Primary Care Commissioning Committee.		10 August 2023 meeting	PIEAC to Primary Care Commissioning Committee