

Please contact: Access to Information Team

Email: [MLCSU.FOITeam@nhs.net](mailto:MLCSU.FOITeam@nhs.net)

Direct tel: 01782 872648

Chorley House  
Lancashire Business Park  
Centurion Way  
Leyland  
PR26 6TT

Tel: 01772 214232  
[www.lancashireandsouthcumbria.icb.nhs.uk](http://www.lancashireandsouthcumbria.icb.nhs.uk)

22 May 2023

Dear

**Re: Your request for information under the Freedom of Information Act 2000**  
**Ref no: FOI-3227-L&SC**

Thank you for your request dated 12 May 2023.

We can confirm that the ICB does hold the information you requested.

Please find our response to your questions below:

Q1	<p>Your Question:</p> <p>I would be grateful if you could provide a copy of the current Pharmaceutical Representative Request Form (in Word Format) that should be used by Pharmaceutical Representatives when engaging with the Medicines Management team within the ICB.</p> <p>If the ICB does not have a form please indicate how a Pharmaceutical Representative should engage with the ICB.</p>
	<p>Our Response:</p> <p><b>Please complete the form which can be found on LMMG Website</b> <a href="https://www.lancsmmg.nhs.uk/contact-us/">https://www.lancsmmg.nhs.uk/contact-us/</a></p>

You will note that we have applied an exemption to question 1. This is explained below:

Question No.	Reason for exemption
1	Section 21 – NHS Lancashire & South Cumbria ICB are not obligated to provide information that is publicly available.

### **Right of Appeal**

Should you require any further information or clarification regarding this response please do not hesitate to contact us. If you are dissatisfied with the response, you are entitled to request an internal review which should be formally requested in writing and must be within two calendar months from the date this response was issued.

### **To request an internal review**

You can request this by contacting the FOI team by email at [MLCSU.FOITeam@nhs.net](mailto:MLCSU.FOITeam@nhs.net) or by post to Jubilee House, Lancashire Business Park, Leyland, PR26 6TR, specifying why you require a review.

If you are not content with the outcome of your internal review, you may apply directly to the Information Commissioner's Office (ICO) for a decision. Generally, the ICO cannot make a decision unless you have exhausted the CCGs FOI complaints procedure. The ICO can be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF  
[www.ico.gov.uk](http://www.ico.gov.uk)

Yours sincerely

**On behalf of Kevin Lavery  
ICB Chief Executive**