

Lancashire and South Cumbria Integrated Care Board

Research and Innovation Collaborative

Terms of Reference

1. Summary

The Lancashire and South Cumbria Research and Innovation Collaborative will actively promote and encourage research and innovation and equitable access to research, in order to improve the health, wellbeing and care of the population of Lancashire and South Cumbria by supporting the development of a research and innovation vision for the system collectively through partnership working.

This group will be inclusive of all types of research and innovation undertaken in health and care settings to ensure that both are embedded into everyday practice.

Provide dedicated time to plan, oversee and report on research and innovation bringing a range of representatives from research and innovation infrastructure organisations, to develop a common aim and objective, ensure board-level sight of and increasing participation and diversity in research and innovation.

2. Primary Purpose

- Inspire and grow researchers across all professional groups working in Lancashire and South Cumbria.
- Promote inter disciplinary research across Lancashire and South Cumbria.
- Promote the development and delivery of inclusive and distinctive research and innovation activity and increase participation at both the organisational and population level in line with the needs of the population of Lancashire and South Cumbria through partnership and collaborative working.
- To have sight of research and innovation activity across Lancashire and South Cumbria, both existing and emerging research.
- Increase the amount of research and innovation that is undertaken and reduce duplication by sharing intelligence about planned research and innovation and having a coordinated approach.
- Act as a forum to ensure local and regional initiatives around research and innovation engagement and partnerships are aligned by exploring opportunities for research across health and social care.

- Oversee the overarching research and innovation landscape across Lancashire and South Cumbria to develop a shared research vision.
- Promote and use the implementation of evidence to improve how we receive care and deliver care.
- Share intelligence about education and training opportunities in order that staff can grow their research and innovation capacity, through knowledge exchange and research mapping.
- Support the development of user involved and coproduction of research and innovation activity.

3. Organisations represented

- Lancashire and South Cumbria ICB
 - Chief Nurse (Chair)
 - Director of Population Health
 - Associate Medical Directors
 - Chief Allied Health Professional
 - Associate Director of Medicines Optimisation and Research
- Lancashire Teaching Hospitals NHS Trust
 - Research and Innovation UKCRF Network Director
- University Hospitals of Morecambe Bay NHS Trust
 - Deputy Medical Director
- East Lancashire Hospitals NHS Trust
 - Deputy Director of Education, Research & Innovation
- Lancashire and South Cumbria NHS Foundation Trust
 - Associate director of R&D
 - Research nurse manager
- Lancashire and South Cumbria Local Authorities
 - Director of Public Health (LCC)
 - Local Authority Director of Adult Social Services (tbc)
 - Local Authority Director of Childrens Services (tbc)
- National Institute for Health and Care Research
 - Research Delivery Manager
- Lancaster University
- Edgehill University
- University of Central Lancashire (UCLAN)
- Cumbria University
- Primary Care representation
- Innovation Agency (Northwest Coast Academic Health Science Network)
- Director of ARC NW Coast
- Digital Representative (tbc)
- Representative(s) for Patient and Public Involvement (tbc)

The above organisations and members form the core composition of the group to focus on research and innovation priorities.

Membership will remain under constant review as the group develops and matures.

Core members of the organisations shall attend or nominate deputies appropriate to the items for discussion on the agenda.

Additional organisations can be requested to attend and the group/chair to decide on ongoing representation.

3. IN ATTENDANCE

- Invited guests and /or co-opted members as appropriate.

4. CHAIR

- Chief Nurse, Lancashire and South Cumbria Integrated Care Board

5. DEPUTY CHAIR

- To be confirmed

6. ROLE AND RESPONSIBILITIES OF THE GROUP

- To develop and implement a work programme and strategy, that meets identified priorities, challenges, aims and objectives for the benefit of the population and workforce, and to grow numbers of clinical academic posts in Lancashire and South Cumbria.
- To encourage research and innovation activity focusing on local priorities and local needs, to support building the capacity, capability and infrastructure for a research and innovation led and active ICS in Lancashire and South Cumbria.
- To support a collaborative system wide approach to research and innovation that generates impact in health and care pathways.
- To ensure the ICB is supported in including research and innovation links to the Integrated Care Strategy
- To work with key stakeholders to support participation in NIHR portfolio and other high quality research studies linked to local and national priorities.
- To collaborate with Higher Education Establishments supporting research and innovation activity across Lancashire.
- To consider the implications of national research policy and guidance and provide strategic advice on research issues to the ICS.
- Receive and review regular strategic reports regarding research and innovation activity in Lancashire and South Cumbria.
- To form appropriate subgroups of this steering group in order to focus on specific workstreams as required.

- ICS & Legal Duties: H&SC Act transfers duty to:
 - (a) promote research on matters relevant to the health service, and
 - (b) promote the use in the health service of evidence obtained from research.

7. CONDUCT OF BUSINESS

- Administrative support will be provided by Lancashire and South Cumbria Integrated Care Board
- Agendas and supporting papers will be circulated no later than three working days in advance of meetings.
- The agenda will be agreed with the Chair prior to the meeting.

8. FREQUENCY OF MEETINGS

- The forum will meet monthly.
- Subgroups may be established to focus on particular areas and feed into this forum.
- Extraordinary meetings may be called as appropriate.

9. ATTENDANCE NEEDED FOR QUORATE OF MEETINGS

- Chair (or deputy) plus representatives of at least four member organisations.

10. REPORTING MECHANISM

A reporting line to the Lancashire and South Cumbria Integrated Care People Board *(to be confirmed by LSC ICB Board)*.

11. DECLARATIONS OF INTEREST

Members will be required to declare any personal interest if it relates specifically to a particular issue under consideration. Any such declaration and how it is managed will be formally recorded in the minutes/actions for the meeting.

11. REVIEW DATE

These terms of reference will initially be reviewed quarterly in the first year as the group evolves, moving to annually and when required to ensure they are fit for purpose or at least where circumstances require review.

Date of Approval: 4 September 2023

Date of Review due: December 2023