

## ICB Primary Care Commissioning Committee

<b>Date of meeting</b>	14 September 2023
<b>Title of paper</b>	Group Escalation and Assurance Report
<b>Presented by</b>	Peter Tinson, Director of Primary Care
<b>Author</b>	Amy Lepiorz, Associate Director of Primary Care
<b>Agenda item</b>	7a
<b>Confidential</b>	No

Executive summary
<p>This report highlights key matters, issues, and risks discussed at the below group meetings since the last report to the Primary Care Commissioning Committee (PCCC) on 10 August 2023 to advise, assure and alert the PCCC.</p> <ul style="list-style-type: none"> <li>• Primary Medical Services Group: Peter Tinson (Director of Primary Care)</li> <li>• Primary Dental Services Group: Amy Lepiorz (Associate Director Primary Care)</li> <li>• Pharmaceutical Services Group: Amy Lepiorz (Associate Director Primary Care)</li> <li>• Primary Optometric Services Group: Collette Walsh (Associate Primary Care)</li> </ul> <p>Each summary report also highlights any issues or items referred or escalated to other committees or the ICB Board.</p> <p>Reports approved by each Group Chair are presented to the PCCC to provide assurance that the Groups have met in accordance with their terms of reference and to advise the PCCC of business transacted at their meeting.</p>
Recommendations
<p>The Primary Care Commissioning Committee is requested to:</p> <ul style="list-style-type: none"> <li>• <b>Receive</b> and <b>note</b> the Alert, Assure, Advise (AAA) reports from the four delegated primary care groups.</li> </ul>

Which Strategic Objective/s does the report relate to:		Tick
SO1	Improve quality, including safety, clinical outcomes, and patient experience	✓
SO2	To equalise opportunities and clinical outcomes across the area	✓
SO3	Make working in Lancashire and South Cumbria an attractive and desirable option for existing and potential employees	
SO4	Meet financial targets and deliver improved productivity	
SO5	Meet national and locally determined performance standards and targets	
SO6	To develop and implement ambitious, deliverable strategies	

Implications				
	Yes	No	N/A	Comments
Associated risks				Any risks for the committee's awareness are included in the triple A report.
Are associated risks detailed on the ICB Risk Register?				
Financial Implications				
Where paper has been discussed (list other committees/forums that have discussed this paper)				
Meeting	Date		Outcomes	
Primary Medical Services Group	17/08/2023		To provide oversight to the Primary Care Commissioning Committee of business conducted at the Groups during this period.	
Primary Dental Services Group	31/08/2023			
Primary Optometric Services Group	21/08/2023			
Pharmaceutical Services Group	16/08/2023			
Conflicts of interest associated with this report				
Not Applicable				
Impact assessments				
	Yes	No	N/A	Comments
Quality impact assessment completed			x	
Equality impact assessment completed			x	
Data privacy impact assessment completed			x	
<b>Report authorised by:</b>	Craig Harris, Chief of Strategy, Commissioning and Integration			

# LSC ICB Primary Care Commissioning Committee

## 14 September 2023

### Group Escalation and Assurance Report

#### 1. Introduction

1.1 This report highlights key matters, issues, and risks discussed at the Service Group meetings since the last report to the Committee on 10/08/2023 to advise, assure and alert the Primary Care Commissioning Committee.

Committee: Primary Care Medical Services Group	Date: 17/08/2023	Chair: Peter Tinson
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Key Items Discussed		
Issue	Committee update	Action
<b>Alert</b>		
	<b>Nothing to Escalate</b>	
<b>Advise</b>		
Follow up paper to request to fund security provision at Gorton Street for Adelaide Street Practice and Blackpool Central West PCN	The group considered the additional information provided, including responses from the council and police. The group also considered the responsibilities for the provision of security and any exceptionality and precedents.	The group supported the recommendation to agree a transitional period of three months funding only during which it was acknowledged further council and police mitigations would be put in place.
Haverthwaite Surgery Estates Options	The group was provided with an update, including discussions between both the ICB and LMC with the practice. It was noted that the practice had chosen not to seek legal advice. The group also noted that an updated paper was being prepared for consideration at Part 1 of the next Primary Care Commissioning Committee	The group supported a formal communication to the practice to request assurance about short term service delivery should they be evicted in November 2023
Clinical Waste Services Briefing Paper	The group received an update on the contractual and financial arrangements for clinical waste. The group was also advised that 40 practices had not yet completed the pre-acceptance audit.	The group asked the communications team to include a reminder about the audit in a future general practice newsletter.
IIF Indicators (Investment and Impact Fund) request from PCNs to apply local discretion to award additional points for some indicators	The group was informed that the paper has been updated to include further clinical advice and would be presented to a future ICB Executives meeting.	
<b>Assure</b>		
Local Risk and Issues Log	The group received and reviewed the log. No items were identified for escalation. Several 'transformation' risks were transferred to the relevant primary care transformation working groups..	The relevant risks will be transferred and the log updated for ongoing review.

**Summary of items or issues referred to other committees or the Board over the reporting period.**

Committee and Date	Item or Issue	Referred to
Primary Care Medical Services Group	Haverthwaite Surgery Estates Options	Primary Care Commissioning Committee

Committee: Pharmaceutical Services Group	Date: 16/08/2023	Chair: Amy Lepiorz
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Key Items Discussed		
Issue	Committee update	Action
<b>Alert</b>		
	<b>Nothing To Escalate</b>	
<b>Advise</b>		
Change of Hours	The group approved a redistribution of core hours for Leyland Late Night Pharmacy in line with the regulations	
Clinical Waste Services Briefing Paper	The group received an update on the continued inflationary rate increases for some clinical waste services vendors which were originally applied from 1st February 2023 onwards. Secondly, the group noted contract extensions awarded for all incumbent vendors of clinical waste services for primary care sites in the Lancashire and South Cumbria locality.	
<b>Assure</b>		
	Assure the Primary Care Committee that the applications have been processed in line with the regulations	

**Summary of items or issues referred to other committees or the Board over the reporting period**

Committee and Date	Item or Issue	Referred to
Pharmaceutical Services Group	Pharmaceutical Needs Assessment response	Primary Care Commissioning Committee

Committee: Primary Ophthalmic Services Group	Date: 21/08/2023	Chair: Collette Walsh
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Key Items Discussed		
Issue	Committee update	Action
<b>Alert</b>		
	<b>Nothing To Escalate</b>	
<b>Advise</b>		
	<b>Nothing To Escalate</b>	
<b>Assure</b>		

Primary Optometric Services Terms of Reference	The group received the approved terms of reference for the group noting the roles and responsibilities of the group.	
Quality in Optometry	The group were updated in relation to Quality in Optometry visits. The QIO process is used by commissioners to assess the compliance of GOS practices with their contract. GOS practices are required to submit a QIO checklist every three years. Five per cent of practices are selected over the three-year period for an assurance visit. Practices have been selected for visits during 2023/24.	
Delegated Services Assurance Framework	The group received the framework for the optometry services and approved the content of the local delegated services assurance framework for Quarter ending June 2023. Considering that the meetings are bi-monthly, the next quarter will be updated and shared at the Optometry Services Group in October.	
Local Risk and Issues Log	A thorough discussion was had regarding the risk and issues log. There was no significant update to the risk log at the August meeting	

**Summary of items or issues referred to other committees or the Board over the reporting period.**

Committee and Date	Item or Issue	Referred to
	<b>No items to report</b>	

<b>Committee: Primary Care Dental Services Group</b>	<b>Date:31/08/2023</b>	<b>Chair: Amy Lepiorz</b>
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<b>Key Items Discussed</b>		
<b>Issue</b>	<b>Committee update</b>	<b>Action</b>
<b>Alert</b>		
	<b>Nothing to Escalate</b>	
<b>Advise</b>		
Update to Blackpool Teaching Hospital (BTH) Orthodontic Paper	Further to Executive approval granted in relation to the cessation of referrals to the BTH Orthodontic service, there has been a minor movement in the numbers of patients triaged into Primary Care. This has increased the patient treatment costs within primary care by £3,887 The group confirmed agreement of the revised numbers going to primary care for treatment and that due to the low value approved the use of the existing primary care resources to fund the cost, fully supported by the finance representative on the group.	
<b>Assure</b>		
	<b>Nothing to Escalate</b>	

**Summary of items or issues referred to other committees or the Board over the reporting period.**

Committee and Date	Item or Issue	Referred to
	<b>No items to report</b>	

## **2. Conclusion**

2.1 Each of the service groups has conducted their business in line with their terms of reference.

## **3. Recommendations**

3.1 The Primary Care Commissioning Committee is requested to:

- Receive and note the Alert, Assure, Advise (AAA) reports from the four delegated primary care groups.

**Amy Lepiorz**

**Associate Director Primary Care**

**August 2023**