

SCHEDULE 2 – THE SERVICES

A. Service Specifications

This is a non-mandatory model template for local population. Commissioners may retain the structure below, or may determine their own in accordance with the Contract Technical Guidance.

Service Specification No.	GPwSI 2022 - 2023
Service	Community GPwSI Vasectomy Service - CMS
Commissioner Lead	Morecambe Bay Clinical Commissioning Group
Provider Lead	
Period	1 April 2022 to 31 March 2023
Date of Review	March 2023

1. Population Needs		
1.1 National/local context and evidence base		
<p>Within primary care, commissioners and general practitioners have a responsibility to improve access for patients by providing alternatives to traditional hospital-based services. One of the CCG's priorities is to bring services closer to patients and communities through increasing the role of primary care and community based services.</p> <p>This specification describes specialist Vasectomy service to be provided in the community by a suitably qualified General Practitioner with Special Interest (GPwSI) in addition to the services provided under their general (PMS) contract, and as an alternative to or complementary to hospital based services.</p> <p>Men who received the no-scalpel method in the Sokal 1999 trial had less bleeding, hematoma, infection and pain during surgery and follow up, but they had more surgical difficulties than those who had the incisional method. Despite having more surgical difficulties (i.e., short scrotum or thin deferens, adhesions and difficulties isolating the vas), the no-scalpel group required a shorter operation time. Men who had the no-scalpel technique also had a quicker resumption of sexual activity.</p>		
2. Outcomes		
2.1 <u>NHS Outcomes Framework Domains & Indicators</u>		
Domain 1	Preventing people from dying prematurely	
Domain 2	Enhancing quality of life for people with long-term conditions	
Domain 3	Helping people to recover from episodes of ill-health or following injury	
Domain 4	Ensuring people have a positive experience of care	*
Domain 5	Treating and caring for people in safe environment and protecting them from avoidable harm	*

2.2 Local defined outcomes

3. Scope

3.1 Aims and objectives of service

To provide services that:

- Provide a service by competent practitioners and ensure patients are seen and treated by the right person, at the right time and in the right environment most appropriate to their needs.
- Reduce the number of referrals to secondary care by providing a more cost-efficient, patient-centred, community service.
- Are easily accessible to service users and are user friendly irrespective of the seven diversity strands (disability, age, sexual orientation, gender, rurality, religion/belief).
- Promote self-management at all levels of service.
- Provide a seamless transition between levels of care to ensure that treatment and follow up are carried out effectively.
- Meet the established standards of clinical care.
- Offer a high quality service and improve the patient experience.
- Increasing access to diagnosis and treatment.
- Ensure that 18 week referral treatment targets are met.
- Meet the strategic goal of bringing care closer to people's homes.

3.2 Service description/care pathway

NHS Morecambe Bay CCG will commission the services of a General Practitioner with a special interest (GPwSI) in Vasectomy.

The service will provide a primary care based vasectomy service in a cost effective manner which is fully compliant with the Value Based commissioning Policy (VBCP), by a competent practitioner in a safe and appropriate environment, more accessible to the service user. It is intended to reduce referrals to secondary care by providing a primary care based service for appropriate patients.

Patients will receive a pre-operative consultation followed by a vasectomy procedure using the "no scalpel" technique. Appropriate post-operative counselling and follow up will be undertaken as required by the GPwSI.

The provider will:

- Fully inform the patient of the treatment options and the treatment proposed.
- Arrange for the patient to give written consent for the procedure to be carried out and the completed NHS consent form will be filed in the patient's lifelong medical record.
- Provide a comprehensive new patient assessment.
- Organise appropriate diagnostic testing and investigations if appropriate.
- Provide patients with appropriate information via verbal, written and patient leaflets.
- Provide patient with information on discharge, which explains the likely course of recovery, including any pain and bleeding which may occur.

Symptoms indicating deviations from the normal course of recovery must be explained and patients advised how and when to seek medical help. This should be supported by written information.

- Facilitate referrals, where necessary to other primary or secondary care services within agreed processes and timescales.
- Inform patients and their referring GP of management plan and outcomes
- Provide the patient with appropriate follow up care and advice.

Care Pathway

- GP referral via choose and book.
- Patient offered convenient date and location.
- All patients are issued with a patient information leaflet from the vasectomy service when an appointment date is offered for the procedure.
- Pre-operative consultation including counselling, examination and history takes place.
- Surgery takes place.
- Post-operative information is forwarded to referring GP.
- Post-operative testing is undertaken.

3.3 Population covered

The service will be open to all patients currently registered with a General Practice in South Cumbria over the age of 18.

3.4 Any acceptance and exclusion criteria and thresholds

- Access to the service will be available to patients across South Cumbria through the “Electronic Referral Service (eRS).”

Medicines Uses and Safety Requirements for GPwSI Contracts

- The contractor must have a robust Medicines Policy and Standard Operating Procedure or protocol in place for all processes involving medicines.
- The contractor must have a system in place for response to drug alerts.
- The contractor must report all errors/incidents via NRLS.
- Adhere to NICE guidelines and local formulary choices (Lothian Joint Formulary, Local Antibiotics Guidelines and Northumbria Wound Management Guidelines).
- A clinical governance framework must be in place for all non-medical prescribers.
- If the service requires the supply of items for immediate treatment, it may be appropriate to supply via prescriptions that are dispensed by community pharmacists. If is the case, the service provider will need to access the NHS Prescription Form – known as the FP10.

It is the provider’s responsibility to order the forms and bear the associated costs. The provider must contact 3M to obtain a template to confirm user, delivery, invoicing and access rights details so they can be registered on the 3M system. Users must be registered before any forms can be ordered by them.

- Conditions and drug choices to be agreed with the Commissioner. The prescribing of Specialist Drugs (Red) to be under consultant supervision

and retain within the service.

- The costs of non PBR drug excluded from the tariff to be monitored and recharges to the Commissioner.

3.5 Interdependence with other services/providers

- GP practices
- British Association of No Scalpel Vasectomy (BANSV) and other GPwSI (South Cumbria based)
- Patient groups

4. Applicable Service Standards

4.1 Applicable national standards (eg NICE)

- National Institute for Clinical Excellence (NICE) guidance on Vasectomy services
- Evidence based treatments as detailed in local procedures of limited clinical value
- Infection control procedures (as specified in Department of Health. 'The Health and Social Care Act 2008 – Code of Practice on the Prevention and Control of Infections and related guidance')
- Our Health, Our Care, Our Say – A New Direction for Community Services, DH, 2006

4.2 Applicable standards set out in Guidance and/or issued by a competent body (eg Royal Colleges)

Royal College Obstetrics and Gynecologists Guidelines on Vasectomy

4.3 Applicable local standards

Morecambe Bay's Clinical Commissioning Groups Policies
<https://www.morecambebayccg.nhs.uk/about-us/policies-and-procedures>

4.3.1 Accreditation, Training & Supervision

For the purpose of this agreement, a GPwSI is a GP with appropriate experience and accreditation who is able to deliver a specialist service independently, working in a clinical area outside the normal remit of general practice. More details can be found in the guidance on GPwSI accreditation in *Implementing care Closer To Home: Convenient Quality Care for Patients*.

GPwSI is expected to maintain practice at the required standard and will need to be on the GP Performers List and must maintain full registration with licence to practice.

The clinicians providing the service will ensure that they are up to date and have demonstrated competency within the GP appraisal process and have provided all necessary information as part of the annual appraisal to demonstrate competencies as a GPwSI

The GPwSI must meet all the requirements of accreditation, including training, clinical appraisal, continued professional development and revalidation

All GPwSI's providing the service must complete the assurance template embedded in the Reporting Requirement Section of the Contract.

The provider will:

- Ensure that clinicians assisting in the service will be appropriately trained and competent, taking into account their professional accountability.
- Maintain accreditation and comply with NHS Morecambe Bay CCG's requirements in respect of review visits by NHS Morecambe Bay CCG.
- Ensure any nurses assisting in the Vasectomy service are appropriately trained and competent, taking into account their professional accountability and the Nursing and Midwifery Council (NMC) guidelines on the scope of professional practice.
- Ensure that any clinician who is involved in performing or assisting in the vasectomy service has resuscitation and anaphylaxis skills.

The following will apply to all staff groups including temporary staff, e.g. NHS Bank, agency and any staff whose services are bought in through sub contract or service level agreements:

- Staff will be qualified and registered (where appropriate) in accordance with their anticipated scope of professional responsibility;
- Professional accountability must be formulated with an agreed governance structure;
- Staff will have a commitment to continuing professional development through the pursuit of relevant professional and academic study;
- Staff will participate in regular personal performance reviews including the development of a personal development plan;
- Appropriate supervision arrangements for all levels of staff will be in place, including induction and clinical supervision;
- All staff will be required to attend relevant mandatory training;
- All staff will be required to satisfy DBS checks;
- All staff will be appropriately trained/qualified and registered to undertake their roles and responsibilities.

As set out by the Care Quality Commission, registration documentation will be held on record by the provider for all medical staff and will be available for inspection. A certification will be prominently displayed by the provider in all sites that the service is provided from.

Policies and protocols will be available with a system in place to ensure staff compliance.

An appropriate qualified and experienced medical lead from the service will be required with responsibility for overseeing the clinical governance framework and processes.

4.3.2 Clinical Governance

The provider will:

- Take overall responsibility for sterilisation and infection control within this service and will ensure compliance with the standards specified in the

guidelines for General Practice issued by Cumbria and Lancashire Health Protection Unit.

- Notify NHS Morecambe Bay CCG of the method of sterilisation to be used. The provider is responsible for the effective operation and maintenance of sterilising equipment used in the provision of the service.
- Ensure that the service takes place in premises where a waste management contract is in place. Staff involved will be aware of waste standards and legislation.
- Have in writing infection control policies that are compliant with the guidelines including inter alia the handling of used instruments, excised specimens and the disposal of clinical waste.
- Ensure facilities are appropriate to enable the Vasectomy service to be properly provided in line with National Guidelines. Adequate and appropriate equipment shall be used for the provider to undertake the agreed range of procedures and must also include appropriate equipment for resuscitation.

Ensure any equipment used in the provision of the service is regularly maintained, calibrated and that regular review and replacement of equipment is carried out as appropriate.

- Have an effective system of clinical governance in place and shall nominate a person who will have responsibility for ensuring the effective operation of the system of clinical governance. The person nominated shall be a person who performs or manages services under the contract.
- Ensure that the GPwSIs and the nursing support staff hold adequate insurance, at all times against liability arising from negligent performance of clinical services under this service.
- Ensure that NHS Morecambe Bay CCG is notified through the incident reporting system of events or near misses affecting this service.
- Notify NHS Morecambe Bay CCG's complaints Manager of any complaints received in relation to this service.
- Take part in NHS Morecambe Bay CCG's audit programme as required.
- Take part in service review as determined by NHS Morecambe Bay CCG.
- Adhere to best practice as defined by NICE and other evidence based papers.

4.3.3 Equipment

The provider will ensure that any equipment used in the provision of service is regularly maintained calibrated and that regular review and replacement of equipment is carried out as appropriate.

Where a service has been pump primed by the NHS Clinical Commissioning Group for the purchase of equipment in setting up a GPwSI service, the provider will notify the body responsible for commissioning local GPwSI service should that service cease. The future use and site of the service equipment will be agreed in consultation with the said commissioning body.

4.3.4 Bought in Services – Staffing, Services, Equipment and Rooms

The above contract conditions apply equally to staff and services directly provided by the GPwSI and to any bought in through a sub contract. This can include staff bought in via a service level agreement, services and equipment provided as part of room, rental and room rental/lease.

Other

Local guidance on Evidence Based Referrals

<https://www.morecambebayccg.nhs.uk/about-us/publications/policies-and-procedures/commissioning>

5. Applicable quality requirements and CQUIN goals

5.1 Applicable Quality Requirements (See Schedule 4A-C)

5.2 Applicable CQUIN goals (See Schedule 4D)

6. Location of Provider Premises

The Provider's Premises are located at: Keswick Hospital, Hilltop Height, Carlisle and Grange Health Centre

7. Individual Service User Placement