

## Integrated Care Board

<b>Date of meeting</b>	8 November 2023
<b>Title of paper</b>	Use of the Integrated Care Board Seal
<b>Presented by</b>	Sam Proffitt, Chief Finance Officer
<b>Author</b>	Louise Talbot, Board Secretary and Governance Manager
<b>Agenda item</b>	19
<b>Confidential</b>	No

<b>Executive summary</b>				
The Integrated Care Board (ICB) has a seal for executing documents. The ICB Chair, Chief Executive and Chief Finance Officer are authorised to authenticate use of the Seal. The ICB is required to keep a register of every sealing and to report use of the Seal to the Board at least bi-annually.				
<b>Recommendations</b>				
The Board is asked to note the use of the ICB Seal over the 6 month period of May 2023 to October 2023.				
<b>Which Strategic Objective/s does the report relate to:</b>				<b>Tick</b>
SO1	Improve quality, including safety, clinical outcomes, and patient experience			N/A
SO2	To equalise opportunities and clinical outcomes across the area			N/A
SO3	Make working in Lancashire and South Cumbria an attractive and desirable option for existing and potential employees			N/A
SO4	Meet financial targets and deliver improved productivity			N/A
SO5	Meet national and locally determined performance standards and targets			N/A
SO6	To develop and implement ambitious, deliverable strategies			N/A
<b>Implications</b>				
	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Comments</b>
Associated risks			x	
Are associated risks detailed on the ICB Risk Register?			x	
Financial Implications			x	
<b>Where paper has been discussed (list other committees/forums that have discussed this paper)</b>				
<b>Meeting</b>	<b>Date</b>		<b>Outcomes</b>	
Reviewed by the Chair, Chief Executive and Chief Finance Officer as appropriate.	As detailed in the report		Requests approved. Documents signed and sealed.	
<b>Conflicts of interest associated with this report</b>				
No applicable				

<b>Impact assessments</b>				
	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Comments</b>
Quality impact assessment completed			x	
Equality impact assessment completed			x	
Data privacy impact assessment completed			x	

<b>Report authorised by:</b>	Sam Proffitt, Chief Finance Officer
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# Integrated Care Board – 8 November 2023

## Use of the Integrated Care Board Seal

### 1. Introduction

- 1.1 The Integrated Care Board (ICB) has a Seal for executing documents. The ICB Chair, Chief Executive and Chief Finance Officer are authorised to authenticate use of the Seal.
- 1.2 The ICB is required to keep a register of every sealing and to report use of the Seal to the Board at least bi-annually.
- 1.3 The register is kept by the ICB's senior governance advisor.

### 2. Use of the Seal

- 2.1 The Board is informed of the use of the ICB seal:

Seal number	Date	Document	Authorised Signatories
07/2023	17 May 2023	<b>Section 75 Agreement Falls Lifting Service</b> Between NHS Lancashire and South Cumbria Integrated Care Board and Lancashire County Council	Kevin Lavery Sam Proffitt
08/2023	17 May 2023	<b>Lease in relation to part of Windermere Health Centre, Goodly Dale, Windermere, Cumbria LA23 2EG</b> PHP Medical Investments Limited, Cumbria Health On Call Limited and NHS Lancashire and South Cumbria Integrated Care Board	Kevin Lavery Sam Proffitt
09/2023	17 May 2023	<b>Agreement for Lease conditional on Planning and Surrender in relation to the Lease relating to Windermere Health Centre, Goodly Dale, Windermere, Cumbria LA23 2EG</b> PHP Medical Investments Limited, Cumbria Health On Call Limited and NHS Lancashire and South Cumbria Integrated Care Board	Kevin Lavery Sam Proffitt
10/2023	25 July 2023	<b>Town and Country Planning Act 1990 – S106 Agreement Dated 30 March 2021 Wyre Borough Council</b> (1) Lancashire County Council (2) Ballard Properties Limited (3) Breck Homes Limited (4) Land on the North Side of Bourne Road, Thornton-Cleveleys. <b>Deed of Covenant</b> Between Wyre Borough Council and NHS Lancashire and South Cumbria Integrated Care Board	Kevin Lavery Sam Proffitt

<b>Seal number</b>	<b>Date</b>	<b>Document</b>	<b>Authorised Signatories</b>
11/2023	24 August 2023	<b>Deed of Surrender relating to Enterprise House, Meadowbank Business Park, Shap Road, Kendal. LA9 6NY</b> NHS Property Services Limited and NHS Lancashire and South Cumbria Integrated Care Board	David Flory Sam Proffitt
12/2023	24 August 2023	<b>Deed of Surrender relating to Ground Floor, Suite P2, Fusion House, Evolution Park, Haslingden Road, Blackburn.</b> NHS Property Services Limited and NHS Lancashire and South Cumbria Integrated Care Board	David Flory Sam Proffitt
13/2023	24 August 2023	<b>Deed of Surrender relating to Rooms 105-120, First Floor, Fusion House, Evolution Park, Haslingden Road, Blackburn.</b> NHS Property Services Limited and NHS Lancashire and South Cumbria Integrated Care Board	David Flory Sam Proffitt
14/2023	4 October 2023	<b>Deed of Covenant relating to the healthcare contribution pursuant to the following agreement:</b> <b>Town and Country Planning Act 1990 – S106 agreement dated 30 March 2021</b> <b>Wyre Borough Council (1)</b> <b>Torsion Care (Thornton-Cleveleys) Limited (2)</b> <b>Fern Holdings (3)</b> <b>- Land at Marsh Mill Village, Fleetwood Road North, Thornton-Cleveleys</b> Wyre Borough Council and NHS Lancashire and South Cumbria Integrated Care Board	Kevin Lavery Sam Proffitt

### 3. Recommendation

3.1 The Board is asked to note the use of the ICB Seal over the six month period from May 2023 to October 2023.

**Sam Proffitt**  
Chief Finance Officer