

ICB Public Involvement and Engagement Advisory Committee

Wednesday, 12 December 2023 at 10.00am–12.30pm
in the Windermere Room, ICB Offices, Preston, PR1 8XB

AGENDA

* Alert, Assure, Advise

No	Item	Lead	Purpose	Format	SO	*AAA
Standing Items - 10am – 10.20am						
1.	Welcome, Introductions and Chair's Remarks	Chair	Note	Verbal		
2.	Apologies for Absence/ Quoracy of Meeting	Chair	Note	Verbal		
3.	Declarations of Interest (a) Public Involvement and Engagement Advisory Committee Register of Interests	Chair	Note	Attached		
4.	(a) Minutes of the Meeting Held on 25 October 2023 and Matters Arising (b) Action Log	Chair	Approve	Attached		
		Chair	Review	Attached		
Assurance – 10.20am-10.50am						
5.	10.20am–10.50am Standing Assurance and Insight Reports:					
	a) Public Engagement and Involvement Assurance Report: October to November 2023	David Rogers	Note	Attached	1-6	Assure
	a.i) Public Involvement and Engagement Policy V.2.2	Neil Greaves	Endorse	Attached	1-6	Assure
	b) Public and Community Insights Report: October to November 2023	David Rogers / David Brewin	Note	Attached	1-6	Assure Advise
Updates on Engagement Programmes – 10-50am-12.20pm						
6.	10.50am–11.10am Continuing Health Care (CHC): Process for Involvement and Capturing Patient Experience	Rakhee Jethwa / Rachel Melton	Note	Presentation	1-6	Assure Advise
7.	11.10am–11.30am Complaints and Patient Experience Review	David Brewin	Note	Presentation	1,3	Alert Assure Advise
8.	11.30am–11.50am Dental Access and Oral Health Improvement Programme	Amanda Bate	Note	Attached	1,2, 4,5	Assure

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9.	11.50am–12.10pm Priority Wards	Andrew Bennett	Note	Presentation	1,2,4 5,6	Advise
10.	12.10pm–12.20pm Citizen's Health Reference Group	Neil Greaves	Note	Attached	1,2,5 6	Assure, Advise
Standing Items 12.20pm–12.30pm						
11.	Committee Escalation and Assurance Report to the Board	Chair	Agree	Verbal		
12.	Items referred to other committees	Chair	Agree	Verbal		
13.	Any Other Business	Chair	Note	Verbal		
14.	Items for the Risk Register	Chair	Discuss	Verbal		
15.	Reflections from the meeting: - Was the committee challenged? - Have we made a difference?	Chair	Discuss	Verbal		
16.	Date, Time and Venue of Next Meeting: Wednesday, 28 February 2024, 10am–12.30pm, Lune Meeting Room 1, ICB Offices, County Hall, Preston, PR1 8XB	Chair	Note	Verbal		

ICB Strategic Objectives	
1	Improve quality, including safety, clinical outcomes, and patient experience
2	To equalise opportunities and clinical outcomes across the area
3	Make working in Lancashire and South Cumbria an attractive and desirable option for existing and potential employees
4	Meet financial targets and deliver improved productivity
5	Meet national and locally determined performance standards and targets
6	To develop and implement ambitious, deliverable strategies