









Action Log

Public Involvement and Engagement Advisory Committee (PIEAC) Update for 12 December 2023 Committee Meeting


Key to symbols							
Complete and propose to close		Overdue		In progress		Cancelled	

A. ACTIONS AGREED IN PIEAC MEETINGS

Reference and meeting date	Action	Lead/s	Status	Due date	Comments/Update
(23/24)25Oct2023-01	Complaints The Chair requested a deep dive into complaints to be brought to PIEAC in December 2023.	<i>David Brewin</i>		12 December 2023	On agenda for meeting 12 December 2023
(23/24)25Oct2023-02	Winter Communications and Strategy Plan A summary report of the Lancashire and South Cumbria Winter Communications and Engagement Strategy and Plan to be brought back to PIEAC. Update and evaluation of impact to be provided to the committee at February's PIEAC. ICB Communications team to connect with the teams from Primary Care, Blackpool place and N Zaman of the VCFSE (Voluntary, Community, Faith and Social Enterprise) alliance	<i>John Barbour</i>		28 February 2024	Update from J Barbour - Deployment of plan being monitored and RAG rated through the C&E Planning and Monitoring log . Evaluation of impact to be provided to the committee at February's PIEAC. Toolkits have been strengthened in the light of feedback from Primary Care. Toolkits are deposited in a 'Help spread the word' webpage .on the ICB website.

Reference and meeting date	Action	Lead/s	Status	Due date	Comments/Update
	to discuss in further detail the communications plan to further strengthen it, in light of Committee feedback.				
(23/24)25Oct2023-03	VCFSE - Update and evaluation of impact to be provided to the committee at February's PIEAC.	<i>Lindsey Dickinson / Naz Zaman</i>		28 February 2024	On workplan for PIEAC meeting 28 February 2024
(23/24)25Oct2023-04	ICB Audit of Engagement with Public, Patients and Carers, MIAA (Mersey Internal Audit Agency) Deliver the action plan set out in the report for the committee to monitor, with milestones and timeframes, policy, framework and audit to enable an embedding in practice. Update to be provided at the February PIEAC on progress.	<i>Neil Greaves / Sarah O'Brien</i>		12 December 2023	Action plan will be discussed PIEAC meeting 28 February 2024

B. ACTIONS FOR PIEAC FROM ICB BOARD OR OTHER COMMITTEES

Reference and meeting date	Action	Lead/s	Status	Due date	Comments/Update
(23/24)25Oct2023 - 01	Dying Well Engagement Update	<i>Debbie Corcoran (for AAA report) /Roy Fisher</i>		December 2023 (ICB Board meeting)	That the committee note the report and that the matter would be referred to the Finance and Performance Committee, and

Reference and meeting date	Action	Lead/s	Status	Due date	Comments/Update
					included as an alert to the ICB Board.