

Action Log – Primary Care Commissioning Committee – 18 January 2024 - PART 1

Date of Meeting	Name	Action	Done (✓)	Timescale	Links to other Committees
8 June 2023 14 September 2023 10 August 2023 14 September 2023	Debra Atkinson/ Peter Tinson/ Louise Talbot	Committee Membership/Regular Participants <ul style="list-style-type: none"> • Membership <ul style="list-style-type: none"> - Head of Delivery Assurance – currently vacant. Update: The post was currently being progressed via the Vacancy Panel followed by the Establishment Panel. • Regular Participants: <ul style="list-style-type: none"> - Clinical Advisor for Ophthalmic Services Update: Role to be considered as part of the transfer of clinical advisor arrangements from NHS England to the ICB, planned for September. Update: Former NHSE clinical advisors had transferred to the ICB on 1 September 2023 and the ophthalmic advisor role was being progressed via this process. 		To be completed as soon as possible	-
14 September 2023	Amy Lepiorz/ Nick Barkworth	Dental Access and Oral Health Improvement Programme As a number of projects were not due to be fully mobilized until early 2024, an update would be submitted to the February 2024 committee meeting. This would be added to the committee workplan.		February 2024	-
12 October 2023 9 November 2023 January 2024	Sarah Mattocks Debbie Corcoran	Committee Terms of Reference To provide assurance around all aspects of the ToR, including progress of additional core activity to the Primary Care and Integration Programme Group and around risk being considered in different ways by committees and focus groups. Update: D Corcoran and I Cherry recently met with committee chairs to discuss the review. Linkage would be explored at the committee development session to be held later today. Update: Linkages to support the committee was in progress.	Propose to close ✓	November 2023 Update at December meeting	-

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12 October 2023 9 November 2023	Neil Greaves	Update on the Withnell Health Centre Engagement A further update would be provided at the December 2023 meeting. Update: To be submitted to the January 2024 meeting, included on January agenda.	Propose to close ✓	December 2023 January 2024	-
14 December 2023	Peter Tinson	Provider Selection Regime (PSR) Consideration to be given to holding a development session post January 2024 on the application of the PSR		February 2024	
14 December 2023	Neil Greaves	Provider Selection Regime (PSR) Supporting comms approach to be developed.		February 2024	
14 December 2023	Donna Roberts	Capital Working Group Terms of Reference (ToR) Ensure they are aligned with those of the other groups reporting to the committee to ensure a consistent approach to managing risks. In addition, a read across to be undertaken between the decision-making matrix with the ToR and the Scheme of Delegation to ensure they are cohesive.		February 2024	
14 December 2023	John Gaskins	Finance Report Q2 The Committee Chair and Deputy Chair to meet with the finance lead to discuss the format of future reports.		February 2024	Finance & Performance
14 December 2023	Viv Prentice	Items Referred to Other Committees Inform the Chair and Executive Lead of the People Board regarding possible support required with the recruitment and retention of dentists. Update: Email forwarded to Jane O'Brien and Lee Radford.	Propose to close ✓	February 2024	People Board