

## ICB Primary Care Commissioning Committee

<b>Date of meeting</b>	18 January 2024
<b>Title of paper</b>	<b>Committee Escalation and Assurance Report</b>
<b>Presented by</b>	Peter Tinson, Director Primary Care
<b>Author</b>	Amy Lepiorz, Associate Director Primary Care
<b>Agenda item</b>	6a
<b>Confidential</b>	No

### Executive summary

This report highlights key matters, issues, and risks discussed at the below group meetings since the last report to the Committee on 14 December 2023 to advise, assure and alert the Primary Care Commissioning Committee.

- Primary Medical Services Group: Peter Tinson (Director of Primary Care)
- Primary Dental Services Group: Amy Lepiorz (Associate Director Primary Care)
- Pharmaceutical Services Group: Amy Lepiorz (Associate Director Primary Care)
- Primary Optometric Services Group: Amy Lepiorz (Associate Primary Care)

Each summary report also highlights any issues or items referred or escalated to other committees or the Board.

### Advise, Assure or Alert

**Alert** the committee that that the four delegated primary care groups have met in accordance with their terms of reference.

**Advise** the committee of business transacted at their meetings

### Recommendations

The Primary Care Commissioning Committee is requested to:

- **Receive** and **note** the Alert, Assure, Advise (AAA) reports from the four delegated primary care groups.

<b>Which Strategic Objective/s does the report contribute to</b>		<b>Tick</b>
1	Improve quality, including safety, clinical outcomes, and patient experience	X
2	To equalise opportunities and clinical outcomes across the area	

3	Make working in Lancashire and South Cumbria an attractive and desirable option for existing and potential employees	
4	Meet financial targets and deliver improved productivity	
5	Meet national and locally determined performance standards and targets	
6	To develop and implement ambitious, deliverable strategies	

### Implications

	Yes	No	N/A	Comments
Associated risks				Any risks for the committee's awareness are included in the triple A report.
Are associated risks detailed on the ICB Risk Register?				
Financial Implications				

### Where paper has been discussed (list other committees/forums that have discussed this paper)

Meeting	Date	Outcomes
Primary Medical Services Group	18/12/2023	To provide oversight to the Primary Care Commissioning Committee of business conducted at the Groups during this period.
Primary Dental Services Group	21/12/2023	
Primary Optometric Services Group	18/12/2023	
Pharmaceutical Services Group	20/12/2023	

### Conflicts of interest associated with this report

Not Applicable

### Impact assessments

	Yes	No	N/A	Comments
Quality impact assessment completed			x	
Equality impact assessment completed			x	
Data privacy impact assessment completed			x	

### Report authorised by:

Craig Harris, Chief Operating Officer

# ICB Primary Care Commissioning Committee

## 18 January 2024

### Committee Escalation and Assurance Report

#### 1. Introduction

1.1 This report highlights key matters, issues, and risks discussed at the Service Group meetings since the last report to the Committee to advise, assure and alert the Primary Care Commissioning Committee.

<b>Committee: Primary Care Medical Services Group</b>	<b>Date:</b> 18/12/2023	<b>Chair: Peter Tinson</b>
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Key Items Discussed		
Issue	Committee update	Action
<b>Alert</b>		
<b>Advise</b>		
Patient Medical Sharps Collection and Disposal	The ICB and local authority partners have received queries and complaints regarding patient sharps collection and disposal (a local authority responsibility). Current arrangements are being reviewed and discussions are taking place with relevant local authority colleagues.	Engagement with relevant local authority partners to ensure arrangements are in place and publicised.
Special Allocation Scheme (SAS) – National Response	Special Allocation Schemes (SAS) are in place to provide primary medical services for patients who have been removed from their GP list following an incident which has been reported to the police. The Group noted the national SAS review recommendations and agreed the ICB response. This response builds on an LSC SAS workshop in October 2023 which identified actions including scheme awareness and information sharing.	Delivery of response to recommendations, including workshop actions.
Special Allocation Scheme (SAS) - Appeals Panel Terms of Reference	The Group approved the terms of reference for the SAS appeal panel. Patients who are placed on the SAS have the right to appeal their placement on the scheme.	Terms of reference to be reviewed in no longer than 12 months.

	<p>The Group also agreed that, subject to clarification from NHS England, the membership of review panels for those patients on the SAS for 2 years or more would mirror those for appeal panels.</p> <p>The Group agreed the terms of reference for the SAS review panel.</p>	
Delegated Assurance Framework	<p>The Group received an update on the revised local delegated services assurance framework reporting process.</p> <p>The Group approved the content of the local delegated services assurance framework for quarter ending December 2023.</p>	
<b>Assure</b>		
<b>Nothing to Escalate</b>		

**2. Summary of items or issues referred to other committees or the Board over the reporting period.**

Committee and Date	Item or Issue	Referred to

Committee: Pharmaceutical Services Group	Date: 20/12/2023	Chair: Amy Lepiorz
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Key Items Discussed		
Issue	Committee update	Action
<b>Alert</b>		
<b>Nothing To Escalate</b>		
<b>Advise</b>		
FPQ59 Chemist-4-U – Application for No Significant Change Relocation excepted application (Regulation 24)	<p>The group were asked to approve the request received from Innox Trading Limited to relocate the pharmacy premises from 34a-37 Greenhey Place, Skelmersdale, WN8 9SA to One Penketh Place, Skelmersdale, WN8 9QX. There is 1.7 miles between the current premises and proposed site location. It was shared with the group that the new location will be within a commercial/industrial estate which is similar to the current location of the pharmacy.</p>	

	<p>The Pharmaceutical Services Group approved the request to move to One Penketh Place, Skelmersdale, WN8 9QX.</p>	
<p>Whitworths Chemists Ltd (FQJ64/FE584) – Application for Consolidation onto an Existing Site excepted application (Regulation 26A)</p>	<p>The group were asked to approve the request received from Whitworth Chemists Ltd to consolidate the pharmacy premises from 200 Kingscote Drive, Blackpool, FY3 7EN onto 292-294 Waterloo Road, Blackpool, FY4 3AG. There is also confirmation that the consolidation would not result in a gap in provision, citing the Pharmaceutical Needs Assessment (PNA) and that both premises are within the same Health &amp; Wellbeing Board (HWB).</p> <p>Whitworth Chemists Ltd has confirmed within their rationale that services that are currently provided will be maintained with no interruption to opening time.</p> <p>The Pharmaceutical Services Group approved the request and grant application for the consolidation of the pharmacy premises from 200 Kingscote Drive, Blackpool, FY3 7EN onto 292-294 Waterloo Road, Blackpool, FY4 3AG.</p>	
<p>Whitworths Chemists Ltd (FKG13/FAQ62) – Application for Consolidation onto an Existing Site excepted application (Regulation 26A)</p>	<p>The group were asked to approve the request received from Whitworth Chemists Ltd to consolidate the pharmacy premises from 80 Charles Street, Blackpool, FY1 3JS and wishes to consolidate onto 93-99 Bloomfield Road, Blackpool, FY1 6JN. There is also confirmation that the consolidation would not result in a gap in provision and that both premises are within the same HWB.</p> <p>Whitworth Chemists Ltd has confirmed within their rationale that services that are currently provided will be maintained with no interruption to opening times.</p>	

	The Pharmaceutical Services Group approved the request and grant application for the consolidation of the pharmacy premises from 80 Charles Street, Blackpool, FY1 3JS onto 93-99 Bloomfield Road, Blackpool, FY1 6JN.	
<b>Assure</b>		
	The Group are satisfied that the ongoing applications are processed in line with the regulations.	

**Summary of items or issues referred to other committees or the Board over the reporting period.**

Committee and Date	Item or Issue	Referred to
Primary Care Committee		

Committee: Primary Optometric Services Group	Date: 18/12/2023	Chair: Amy Lepiorz
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<b>Key Items Discussed</b>		
Issue	Committee update	Action
<b>Alert</b>		
Nothing To Escalate		
<b>Advise</b>		
Childrens' Second Pair Policy	The group reviewed the policy that was used by NHS England in the Northwest. The policy provides guidance in relation to the replacement of damaged glasses for children with an identified health condition / learning disability. The group agreed to continue with the policy. There are no additional cost implications associated with the policy.	
<b>Assure</b>		
Quarterly risk-based sampling	The NHS Business Services Authority (NHS BSA) carries out sampling of General Ophthalmic Services claims submitted by contractors on a quarterly basis on behalf of Integrated Care Boards. Sampling is risk based and carried out on a Northwest footprint.	

	50 contractors were identified as potential outliers in the Northwest of which 13 of which are in Lancashire and South Cumbria. The NHS BSA has requested the Northwest region to identify 7 contractors for further sampling to take place- 3 of which are in Lancashire and South Cumbria. The remaining 10 contractors in Lancashire and South Cumbria will receive an email advising they are an outlier and request they review their systems and procedures to ensure they are meeting the required criteria for claiming.	
Local Risk and Issues Log	<p>A thorough discussion took place regarding the risk and issues log. Two new risks were identified for the log:</p> <ul style="list-style-type: none"> <li>•No funding for subscription to Primary Care Commissioning- support service that provides expert advice and training in relation to primary care contracting matters.</li> <li>•Electronic referrals to GPs/hospitals. This system is no longer being funded; referrals will now be paper based. There is a risk of paper referrals being lost/misplaced.</li> </ul>	

**Summary of items or issues referred to other committees or the Board over the reporting period.**

Committee and Date	Item or Issue	Referred to

Committee: Primary Care Dental Services Group	Date:21/12/2023	Chair: Amy Lepiorz
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Key Items Discussed		
Issue	Committee update	Action
<b>Alert</b>		
	<b>Nothing To Escalate</b>	
<b>Advise</b>		

<p>Relocation Request – The Smile Clinic Ltd</p>	<p>The Smile Clinic Ltd, a limited company who are part of the Smart Dental Group organisation, hold an NHS General Dental Services Contract (GDS) for the delivery of NHS Dental Services has requested a relocation from:</p> <p>Unit 2, Deepdale Pavilions, Deepdale Road, Preston, PR1 6PZ</p> <p>to:</p> <p>Springfield Green, 228 Garstang Road, Fulwood, Preston, PR2 9QB.</p> <p>The distance between the 2 premises is 2.1 miles.</p> <p>The Group reviewed and discussed the content of the report and approved the recommendations to support the application.</p>	
<p>Incorporation Request Oasis Dental Care Ltd - Kendal</p>	<p>Oasis Dental Care Ltd, is a limited company currently holding an NHS GDS Contract for the delivery of NHS Dental Services in Kendal. Oasis have submitted a request to incorporate into Kendal Smile Centre Ltd.</p> <p>The contract is delivered from The Dental Surgery, 59A Stramongate, Kendal, Cumbria, LA9 4BH.</p> <p>The Contractor has requested a revision to the standard Clause 7.1, which holds the current contractor liable for 5 years to be amended to 6 months after the effective date.</p> <p>The request was considered by the Group, who were assured that 6 months is a sufficient time period to reconcile the contract following the change of ownership.</p> <p>The incorporation request and amendment to Clause 7.1 was therefore approved.</p>	
<p>Dental Care Ltd - Preston</p>	<p>In response to the Groups decision to approve the request, the Contractor has</p>	



	<p>requested a revision to the standard Clause 7.1, which holds the current contractor liable for 5 years to be amended to 6 months after the effective date.</p> <p>In line with the Contractors Incorporation Request for their Kendal Practice reported above, the Group agreed that it was appropriate to approve the amendment to Clause 7.1 for the Preston Practice.</p>	
<b>Assure</b>		
Mid-Year Process	The Group were assured that the ongoing Mid-Year process is being actioned in line with the NHS England national processes.	

**Summary of items or issues referred to other committees or the Board over the reporting period.**

Committee and Date	Item or Issue	Referred to

**3. Conclusion**

3.1 Each of the service groups has conducted their business in line with their terms of reference.

**4. Recommendations**

4.1 The Primary Care Commissioning Committee is requested to:

- Receive and note the Alert, Assure, Advise (AAA) reports from the four delegated primary care groups.

**Amy Leporz, Associate Director Primary Care**

**03/01/2024**