

# ICB Public Involvement and Engagement Advisory Committee

Wednesday 28<sup>th</sup> February 2024 at 10:00am – 12:30pm  
in Lune Meeting Room, Level 3, Christchurch Precinct, County Hall,  
Preston, PR1 8XB

## AGENDA

\* Alert, Assure, Advise

No	Item	Lead	Purpose	Format	SO	*AAA
<b>Standing Items 10am – 10:25am</b>						
1.	Welcome, Introductions and Chair's Remarks	Chair	Note	Verbal		
2.	Apologies for Absence / Quoracy of meeting	Chair	Note	Verbal		
3.	Declarations of Interest (a) Committee Register of Interests	Chair	Note	Attached		
4.	(a) Minutes of the Meeting Held on 12 December 2023 and Matters Arising  (b) Action Log -Winter Communications and Strategy Plan - action (23/24) 25 Oct2023-02	Chair  Chair Neil Greaves	Approve  Approve Note	Attached  Attached Attached	  1,4,6	  Assure
<b>Assurance 10:25am – 10:40am</b>						
5.	Standing Assurance and Insight Reports: a) Public Engagement and Involvement Assurance Report: Dec 2023 to Jan 2024 b) Public and Community Insights Report: Dec 2023 to Jan 2024	David Rogers  David Rogers / David Brewin	Note  Note	Attached  Attached	1-6  1-6	Assure  Assure Advise
<b>Updates on Engagement Programmes 10:40am – 12:10pm</b>						
6.	Communications and Engagement Support for Recovery and Transformation	Neil Greaves / Terry Whalley	Note	Attached	1-6	Assure

No	Item	Lead	Purpose	Format	SO	*AAA
7. (20 mins)	Developing Partnership approaches to public involvement in Blackburn with Darwen	Phillipa Cross / David Rogers	Note	Attached	1	Assure
8. (15 mins)	Primary Care Involvement and Engagement Update	Neil Greaves	Note	Attached	1,5,6	Assure
9. (20 mins)	Insight co-production and engagement - Maternity and Neonatal	David Rogers / Vanessa Wilson	Note	Attached	1,2,6	Assure Alert Advise
10. (10 mins)	ICB audit of engagement with public, patients and carers	Neil Greaves	Note	Attached	1,2,5	Assure
<b>Standing Items 12:10pm – 12:30pm</b>						
11.	Committee Business Plan 2024/25	Neil Greaves	Note	Verbal		
12.	Committee Escalation and Assurance Report to the Board (AAA Report)	Chair	Agree	Verbal		
13.	Items referred to other committees	Chair	Agree	Verbal		
14.	Any Other Business	Chair	Note	Verbal		
15.	Items for the Risk Register	Chair	Discuss	Verbal		
16.	Reflections from the meeting: - Was the committee challenged? - Have we made a difference?	Chair	Discuss	Verbal		
17.	Date and time of next meeting: Wednesday, 26 <sup>th</sup> June 2024 10 am – 12:30pm, Windermere Room 5, ICB Offices, County Hall, Preston, PR1 8XJ	Chair	Note	Verbal		

<b>ICB Strategic Objectives</b>	
1	Improve quality, including safety, clinical outcomes, and patient experience
2	To equalise opportunities and clinical outcomes across the area
3	Make working in Lancashire and South Cumbria an attractive and desirable option for existing and potential employees
4	Meet financial targets and deliver improved productivity
5	Meet national and locally determined performance standards and targets
6	To develop and implement ambitious, deliverable strategies