# VCFSE Representative feedback form

Use this form to plan your engagement before the meeting, and capture key points to communicate afterwards with sector colleagues.

Please email, with meeting name and date, to [stephanieg@communityfutures.org.uk](mailto:stephanieg@communityfutures.org.uk).

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| --- | --- | --- | --- |
| Meeting details |  | Rep details |  |
| **Title** | **Date** | **Name** | **Organisation** |
| CMHT Transformation Board | 8/6/2023 | Angela Allen | Spring North |
| Agenda pack attached? | Yes / No | Reason if “no”. | No papers circulated |
| **Main items discussed.**  **Purpose and TOR – this is a newly formed Board with new membership. Discussion on whether other orgs/agencies should be invited**  **Update from LA delivery partners**  **Place Based CMHT meetings to be established**  **VCFSE Update – small and large grants have been allocated following the application process. First quarter reports are due end of June**   * **Co-designed training to tackle health inequalities – over 65 – Pact, 18 – 25 CANW, LGBTQ – LGBT Lancs, BAME – One Voice, Asylum Seekers – Community CVS** * **Lancs Mind have been commissioned to undertake the Place Based mapping and gap-finding**   **CMHT Development – Laura Walsh has recently been appointed by LSCFT to lead on this work**  **IT/Information sharing – need to have VCFSE representation on this group**  **Comms – input required from a Lived Experience perspective and from VCFSE delivery partners. Newsletter to be produced by end of June** | | | |
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| **Implications for the VCFSE Sector.** | | | |
| **Impact reporting for all delivery partners should be standardised – implications for VCFSe commissioned organisations**  **Ensure broad VCFSE representation on Place Based groups**  **Impact reports will be provided on a quarterly basis to Spring North from those VCFSE commissioned via the grant process.**  **Need to ensure that there is a process in place for reporting serious incident/safeguarding through to LSCFT/CMHT steering group (included in the contract arrangements)** | | | |
| **Items to follow up before next meeting.** | | | |
| **Safeguarding/serious incident reporting process to be agreed and embedded with all VCFSE partners**  **Highlights of good practice from VCFSE partners to be forwarded to Comms for inclusion in newsletter** | | | |
| **Date and venue of next meeting.** | | | |
| **tbc** | | | |